

Master of Arts
Master of Fine Arts
Master of Professional Studies

GRADUATE Catalog

2024-25



State University
of New York

2024-2025 Graduate > Catalog >>> >> >> >>>

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Graduate Catalog

SCHOOL OF GRADUATE STUDIES

CATALOG 2024–25

Fashion Institute of Technology

State University of New York

Master of Arts

Master of Fine Arts

Master of Professional Studies

Requests for Admissions Information

gradadmissions@fitnyc.edu

fitnyc.edu/admissions/graduate-applicants

Bursar's Office (212) 217-3680

Financial Aid (212) 217-3560

Registrar (212) 217-3820

Residential Life (212) 217-3900

General Information (212) 217-7999

Academic >> Calendar

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Academic Calendar

FALL SEMESTER

Activity	2024	2025	2026
Convocation	August 19	August 18	August 24
New Student Orientation	August 19–23	August 18–22	August 24–28
First day of classes	August 26	August 25	August 31
Labor Day—college closed	September 2	September 1	September 7
Rosh Hashanah—classes suspend at 4 pm	October 2	September 22	September 11
Rosh Hashanah—college closed	October 3, 4	September 23, 24	September 12, 13
Yom Kippur—classes suspend at 4 pm	October 11	October 1	September 20
Yom Kippur—college closed	October 12	October 2	September 21
Thanksgiving recess—college closed	November 28–December 1	November 27–30	November 26–29
Last day of the semester	December 20	December 19	December 22

WINTER SESSION

Activity	2025	2026	2027
First day of winter session	January 2	January 5	January 4
Martin Luther King Jr. Day—college closed	January 20	January 19	January 18
Last day of the session	January 17	January 21	January 20

SPRING SEMESTER

Activity	2025	2026	2027
Convocation	January 23	January 22	January 21
New Student Orientation	January 22–23	January 21–22	January 20–21
First day of classes	January 27	January 26	January 25
President's Day—college closed	February 17	February 16	February 15
Spring recess—no classes	April 14–20	March 30–April 5	March 22–28
Last day of the semester	May 21	May 20	May 19
Tentative Commencement date	May 22	May 21	May 20

SUMMER SESSION 1/SUMMER SESSION 2

Activity	2025	2026	2027
First day of summer session 1 classes	May 27	May 26	May 24
Juneteenth—college closed	June 19	June 19	June 18 (observed)
Last day of summer session 1 classes	June 30	June 29	June 28
Independence Day—college closed	July 4	July 3 (observed)	July 5 (observed)
First day of summer session 2 classes	July 1	June 30	June 29
Last day of summer session 2 classes	July 28	July 27	July 27

Calendars are subject to change.

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The College

FIT: NURTURING UNCONVENTIONAL MINDS

Known worldwide as the leading institution of fashion education, the Fashion Institute of Technology (FIT) is also an internationally renowned State University of New York college of art and design, business and technology. Offering 48 programs leading to the AAS, BFA, BS, MA, MFA, and MPS degrees, FIT is committed to blending an academic experience with a career-focused curriculum. Our graduates leave with professional skills and broad-based knowledge, enabling them to achieve notable success.

The college's faculty is drawn from New York City's industry experts at the forefront of their fields, who infuse a hands-on teaching approach with real-world expertise. FIT's faculty helps to ensure that our schools and programs evolve and adapt apace with industry.

New York City is FIT's campus, playground, and muse. World capital of fashion, business, design, and the arts, the city provides students with exposure to these industries, and FIT nurtures these connections through guest lectures, industry partnerships, and field studies. Located in the Chelsea neighborhood of Manhattan, the college offers easy access to major museums, galleries, auction houses, design studios, and the retail industry. FIT's multibuilding complex comprises a full city block, and the campus is easily accessible by subway, bus, and commuter rail lines.

As FIT defines its future educational goals, it continues to reflect on its original mission. In setting out to create "the MIT for the fashion industries," FIT's founders were clear on the college's purpose, and the institution remains unique in its history and in its educational offerings. Just seven years after its 1944 founding, FIT became one of the first community colleges under the State University of New York empowered to grant the Associate in Applied Science degree.

As the curricula expanded beyond fashion and its more broadly defined industries, including design, business, and communications, changes in FIT's degree program offerings were also made. In 1975, an amendment to the education law of New York State was approved, permitting the college to confer Bachelor of Fine Arts and Bachelor of Science degrees. Four years later, another amendment was approved, authorizing the granting of master's degrees. The first Master of Arts programs were introduced in 1985, the first Master of Professional Studies degree was added in 2000, and the Master of Fine Arts degree was introduced in 2010. Today, there are approximately 9,000 students at FIT, including 200 graduate students, attending classes day and evening, year-round, in New York City, online, and in the college's international programs. With each new program, whether professional certificate, associate's, bachelor's, or master's, FIT continues to serve the needs of students seeking advanced education in specific fields of study.

FIT is a public institution, receiving its principal financial support from the State and City of New York. The college is governed by its own Board of Trustees, all of whom are active professionals committed to the development of talent and the advancement of industry. The college's local sponsorship comes from the New York City Department of Education in cooperation with the FIT Foundation. It is accredited by the Middle States Commission on Higher Education, the National Association of Schools of Art and Design, and the Council for Interior Design Accreditation.

FIT is firmly committed to creating an environment that will attract and retain people of diverse racial and cultural backgrounds. By providing a learning and working environment that encourages, utilizes, respects, and appreciates the full expression of every individual's ability, the FIT community fosters its mission and grows because of its rich, pluralistic experience.

FIT is committed to prohibiting discrimination in its employment, programs, and activities, whether based on race, color, national origin, sex, gender, gender identity, religion, ethnic background, age, disability, marital status, sexual orientation, military service status, genetic information, pregnancy, familial status, citizenship status (except as required to comply with law), or any other criterion prohibited by applicable federal, state, or local laws. Inquiries regarding the nondiscrimination policy may be directed to the affirmative action officer/Title IX coordinator, (212) 217-3360, titleix@fitnyc.edu.

FIT'S MISSION

FIT prepares students for professional excellence in design and business through rigorous and adaptable academic programs, experiential learning, and innovative partnerships. A premier public institution in New York City, FIT fosters creativity, career focus, and a global perspective and educates its students to embrace inclusiveness, sustainability, and a sense of community.

FIT'S VISION

FIT will be globally celebrated as the institution where students, scholars, and teachers cross traditional disciplinary boundaries to stimulate innovation, partner with creative industries worldwide, and develop innovative design and business solutions. By focusing on the three major goals, FIT will become stronger by conscious design and be known as a strategic organization—one that applies available resources to greatest effect to achieve its vision.

1. Academic and Creative Excellence

FIT will provide a rigorous learning experience built on the highest standards of academic and scholarly excellence, an environment that promotes creativity and experimentation, and diverse experiential learning with a variety of industry partners.

2. An Innovation Center

The college will work with industries worldwide to help address key challenges, build an even stronger culture of innovation and entrepreneurship at FIT, and establish collaborations that translate creative ideas into action.

3. An Empowered Student Community

FIT will build an inclusive community in which students engage with, learn from, and inspire one another—discovering how their differences and similarities promote creativity, intellectual and personal growth, and understanding.

School of Graduate Studies

The School of Graduate Studies (SGS) offers three Master of Arts (MA) programs, two Master of Fine Arts (MFA) programs, and two Master of Professional Studies (MPS) programs. FIT's graduate programs focus on developing critical thinking, effective communication skills, creative business strategies, and technical expertise.

SCHOOL OF GRADUATE STUDIES MISSION STATEMENT

The School of Graduate Studies at FIT prepares future leaders of the global art, design, fashion, business, and marketing industries. Our programs bring students into networks of collaboration with industry and institutions, facilitating innovation and experimental research. We link creative practice and business skills to redefine graduate education, embracing work that is practical and scholarly, modes of study that are collegial and independent, and intellectual inquiry that is interdisciplinary and highly specialized. At FIT, graduate study is founded on principles of balance and focused on personal growth, regardless of field.

Teaching and Learning

FACULTY

FIT's approach to teaching combines theory and practice in all the disciplines; students are provided with a curriculum that blends critical thinking and creative problem-solving challenges with a hands-on, real-world-based education. Faculty are required to have extensive experience in diverse fields, enabling them to integrate their continuing professional activities into their teaching. They contribute to the development of the design and business professions through their participation in conferences, exhibitions, and publications, and are often sought by the media as experts in their fields. In addition to regular faculty, working professionals also serve as advisors, visiting critics, and guest lecturers.

The college is committed to faculty development through its Center for Excellence in Teaching and the Adjunct Institute, which support faculty research and professional development. These facilities provide instructional support to faculty as they work to develop innovative teaching methodologies and integrate developing technologies into their curricula. Regular mentoring programs bring together faculty for discussions on effective teaching and learning.

ADVISORY GROUPS

Many FIT programs are supported by an advisory group of professionals in the field, often drawn from the college's well-placed alumni. Using their work experience as the basis for consultation, group members work with faculty to ensure that the curricula remain current. They arrange for student fieldwork and help students identify internship and career possibilities. Advisory groups also plan seminars on the latest technological and theoretical advancements and work to maintain close ties between industry and the college.

Campus and Facilities

FIT's nine-building campus is located in the Chelsea neighborhood of Manhattan, an area filled with galleries, shops, cafés, museums, restaurants, and theaters catering to New York's eclectic cultural scene. The campus comprises numerous computer labs, design and production studios, athletic facilities, the Gladys Marcus Library, and The Museum at FIT, which houses one of the world's most important collections of costumes and textiles. FIT has four residence halls—three on campus and one close by on West 31st Street—offering single-, double-, triple-, and quad-occupancy rooms and apartments.

SHIRLEY GOODMAN RESOURCE CENTER

SCHOOL OF GRADUATE STUDIES

(212) 217-4300

fitnyc.edu/gradstudies

The School of Graduate Studies has classrooms, laboratories, studios, offices, and student gathering spaces in the Shirley Goodman Resource Center and 236 West 27th Street. Newly created spaces include a Graduate Student Commons and Huddle Room, a state-of-the-art laboratory and workroom for textile conservation, storage facilities for the SGS Study Collection, a multipurpose fashion design studio/classroom, and interactive classrooms and seminar rooms. The school also has dedicated studios for students in its Illustration and Exhibition and Experience Design departments.

GLADYS MARCUS LIBRARY

(212) 217-4340

fitnyc.edu/library

The Gladys Marcus Library creates a foundation for lifelong learning by teaching research and critical thinking skills that carry students beyond the classroom into careers. The library offers a comprehensive array of research support services both in person and online. The Research Services Desk offers in-person support for course-related and other research needs. One-on-one research appointments are available for tailored help in the format most suited to specific questions. Remote services include live chat, text, and email reference services. FIT librarians offer library instruction sessions that support research for assignments—in person for on-campus courses and remotely for online courses—and other content, such as customized research guides and video tutorials.

The library's diverse collection is developed to support FIT's programs. Print, nonprint, and digital resources are available to all members of the FIT community. The library offers a wealth of electronic resources hosted by FIT, the New York State Library, and SUNYConnect. All databases are available remotely, via FIT login, 24 hours a day. The specialized periodicals collection is home to international design and trade publications and includes more than 400 current subscriptions. The library makes available professional-level resources, such as fashion and trend forecasting services, FIT Archive on Demand, and sketch collections. The library hosts a Love Your Library series of events and other programming that are offered throughout the academic year.

Special Collections and College Archives (SPARC) houses rare books and periodicals vetted for their rarity or importance to research in the fields of fashion, textiles, interior design, and other creative endeavors; however, its main collecting strength is American women's fashion design from the late 19th century through the 1980s. It also holds and cares for important records reflective of the history of New York City's Garment District. SPARC's primary source collections include more than 6,000 linear feet of books, periodicals, oral histories, designer/design firm archives, and the college's historical records. Its unique 450-plus manuscript collections contain more than 500,000 works of art on paper, including many original designer sketches. Selected SPARC resources have been digitized and are available online. SPARC is accessible by appointment only.

Collection highlights include:

- A. Beller and Company fashion sketches, circa 1914–1929
- Bergdorf Goodman Custom Salon fashion sketches, circa 1930–1969
- Marc Bohan for Christian Dior fashion sketches, 1965–1967
- Lucile, Lady Duff Gordon manuscript collection, circa 1910–1930
- FIT Talks, an oral history program of the creative industries, 1977–present

The library investigates, assesses, and implements innovative services and programs that measurably facilitate and enrich the learning experience for our community and global researchers.

THE MUSEUM AT FIT

(212) 217-4530

fitnyc.edu/museum

The Museum at FIT is New York City's only museum dedicated to the art of fashion. Designer Michael Kors calls it "the fashion insider's fashion museum." Founded in 1969 by the Fashion Institute of Technology, the museum's mission is to educate and inspire diverse audiences through innovative exhibitions and public programs that advance knowledge of fashion.

The Museum at FIT has a world-class permanent collection that encompasses more than 50,000 garments and accessories, dating from the 18th century to the present, including 4,000 pairs of shoes. Every year, the museum organizes four fashion exhibitions, two in the Special Exhibitions Gallery, which are accompanied by publications and symposia, and two in the Fashion History Gallery, which is the only venue in the United States to offer a permanent (rotating) display of 250 years of fashion, drawn solely from the museum's collections. In addition, Gallery FIT is dedicated to student exhibitions.

The Museum at FIT is accredited by the American Alliance of Museums, and its director and chief curator, Dr. Valerie Steele, is a member of the Association of Art Museum Directors. In addition to its exhibitions, the museum organizes an extensive array of specialized classes, tours, and public programs.

All exhibitions and public programs are free to the public, and the museum attracts more than 100,000 visitors a year. Museum hours are Tuesdays through Fridays, noon to 8 pm, and Saturdays, 10 am to 5 pm.

DAVID DUBINSKY STUDENT CENTER

Throughout the eight-story David Dubinsky Student Center are lounges, a game room, the student radio station, the Style Shop (the student boutique on the first floor), student government and club offices, arts and crafts studios, a comprehensive health center, the Lari and Barbara Stanton Fitness Center, the counseling center, and an outdoor sitting area. Financial Aid Services, Educational Opportunity Programs, and Disability Support Services (FIT-ABLE) offices are also located here. In addition, the student center houses 50,000 square feet of laboratories and studios, including the Annette Green Fragrance Foundation Studio, a professionally equipped fragrance lab that is the only one of its kind on a U.S. college campus, and provides an environment for fragrance development. The street-level dining hall features a variety of food stations and a wide range of menu options, as well as a full-service Starbucks. The FIT Campus Store is located on the lower level. Students are encouraged to take advantage of the full range of services and activities offered by the Department of Student Life, located on the seventh floor.

FRED P. POMERANTZ ART AND DESIGN CENTER

The Fred P. Pomerantz Art and Design Center houses photography studios and darkrooms, painting and printmaking rooms, a sculpture studio, a graphics laboratory, and a model-making workshop. Specially equipped studios provide creative work areas for students in the fine and applied arts. The graphics laboratory, Print/FX Graphics Lab, provides a controlled and calibrated computer environment in which students can prepare digital files for printed output. The laboratory includes high-resolution, large-format printers to accommodate photography, presentation graphics, overlays and specialty graphics, banners, posters, displays, fine art, textile proofs, and CAD prints. The laboratory is also equipped with slide duplication, scanning, wire-binding, and laminating capabilities. On the first floor is the Katie Murphy Amphitheatre, used for both student presentations and industry events.

MARVIN FELDMAN CENTER AND THE BUSINESS AND LIBERAL ARTS CENTER

These two buildings house academic and specialized classrooms, laboratories, design studios, and the Morris W. and Fannie B. Haft Theater.

These buildings also house the academic and administrative offices for the School of Art and Design, the School of Liberal Arts and Sciences, and the Jay and Patty Baker School of Business and Technology. The Feldman Center is home to the Registration Center, the Registrar, Admissions, the Academic Advisement Center, the Writing and Speaking Studio, and the Office of International Student Services.

PETER G. SCOTese COMPUTER-AIDED DESIGN AND COMMUNICATIONS CENTER

The center enables Art and Design students to explore technology for use in advertising, animation, fashion, interiors, packaging, photography, textiles, and toys. Baker School of Business and Technology students use the labs for patternmaking, textile development, production management, and more. The center is also available to students in the schools of Liberal Arts and Sciences and Graduate Studies and the Center for Continuing and Professional Studies.

The center offers access to both Mac and Windows operating systems, and supports specialized coursework in various programs. Labs are available with peripherals and software applications from Adobe, Apple, AutoDesk, Corel, Dassault Systèmes, Gerber, IBM, JDA, Lectra, NedGraphics, Nemetschek, Pointcarré, Pulse, Stoll, and many others.

DESIGN/RESEARCH LIGHTING LABORATORY

This educational and professional development facility provides the opportunity to study lighting design through experimentation and firsthand observation using a computer-programmable light-control system. Students in the graduate school's Exhibition and Experience Design program use this facility, along with several undergraduate majors.

FABRICS AND FINDINGS LABORATORY

A facility of the School of Art and Design, this laboratory replicates the resources and current methods used by professional fashion designers. It provides students with a hands-on experience of the same techniques used by working designers to create fashion collections. Lab materials are updated seasonally.

CONFERENCE CENTER AT FIT

The Conference Center at FIT features state-of-the-art conference and training rooms for industry seminars and workshops. The Conference Center also houses the John E. Reeves Great Hall, a nearly 6,400-square-foot venue for fashion shows, lectures, exhibitions, trade shows, and other events.

CLERY STATEMENT

The safety and well-being of FIT's students, faculty, staff, and visitors is of paramount importance. Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, FIT publishes an annual report containing crime statistics and statements of security policy, accessible online at fitnyc.edu/safety/statistics. A paper copy of the report will be provided upon request by contacting Public Safety's administrative office number at (212) 217-4999.

FIT and New York City

FIT's location places its students at the heart of the fashion, advertising, visual arts, design, business, and communications industries. FIT views New York City as a laboratory for learning and living, and the college makes use of the city's unparalleled cultural and commercial resources to enrich its programs and enhance each student's opportunity for personal and professional growth. Frequent visits by students to design studios, museums and galleries, production and

distribution centers, and retail establishments complement the regular visits to FIT's campus by business leaders who discuss current trends, new developments, and technological changes. Class projects take students to the city's numerous museums, libraries, galleries, studios, workrooms, and showrooms.

Industry research and development, seminars, job placements, workshops, executive forums, and many other activities are enhanced by their location in New York City. FIT's extensive internship program provides students with vital professional experience.

Alumni of FIT

The FIT office of Alumni Engagement represents a community of more than 80,000 Fashion Institute of Technology graduates around the world. Our mission is to facilitate meaningful connections between alumni, the college, and the creative industries, with the goal of supporting the advancement of FIT, our students, and alumni.

As a member of the FIT alumni community, you are entitled to exclusive benefits and services. By keeping your contact information current, you also receive invitations to attend events and programs and participate in opportunities to give back to FIT and support the next generation of unconventional minds.

Link:

- FIT Alumni—fitnyc.edu/alumni

Connect:

- Facebook—facebook.com/FITalumni
- Instagram—instagram.com/fitalumni
- Twitter—twitter.com/FITAlumni

>>>Admissions >> >> >

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Requests for Admissions Information

Fashion Institute of Technology
Office of Admissions, CoEd Hall
227 West 27th Street
New York City 10001-5992
(212) 217-5925
gradadmissions@fitnyc.edu
fitnyc.edu/admissions/graduate-applicants/

FOR SPECIAL INFORMATION

Bursar's Office—Cashiering Operations (212) 217-3680
Financial Aid (212) 217-3560
Registrar (212) 217-3820
Registration Center (212) 217-3850
Residential Life (212) 217-3900
General Information (212) 217-7999

DETAILS REGARDING EMERGENCY COLLEGE CLOSINGS

(212) 217-7792

Selection of Applicants

ADMISSION TO GRADUATE SCHOOL

Prospective students for the School of Graduate Studies submit a formal application to a degree program. Applicants are expected to display adequate preparation for graduate study by possessing or demonstrating interest, abilities, experiences, and goals that are compatible with the degree program of interest. Admission decisions are based on a holistic review of credentials in which multiple criteria are used to judge the appropriateness of an applicant to their field of study and predict probable success in the graduate program.

For general admission questions, please contact the Office of Graduate Admissions at gradadmissions@fitnyc.edu.

CRITERIA FOR ADMISSION

Listed below are minimum standards for admission to all graduate programs and will be verified by the Office of Graduate Admissions:

- A bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing. The expected standard for the cumulative undergraduate grade point average is 3.0 on a 4.0 scale or the equivalent. Applicants who have completed three years of undergraduate coursework or the equivalent are considered for admission when they indicate they have the remaining year of coursework in progress, and there is sufficient documentation of the proposed coursework for the remaining year.
- In the case of international students, evidence of English language proficiency that meets or exceeds institutional minimums.

In addition to meeting the minimum standards for admission to a graduate program, all degree-seeking students must satisfy any additional requirements of the specific graduate program.

Individual graduate programs reserve the right to set higher admission criteria and standards than listed generally for the School of Graduate Studies.

APPLICATION REQUIREMENTS BY PROGRAM

ART MARKET STUDIES

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- One (1) short written response/One (1) optional short written response
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)
- It is recommended that candidates have completed two college-level art history courses or present equivalent experience prior to entering the program. Candidates will have the opportunity to describe their relevant educational and/or professional experience in their application.
- GRE scores are not required.
- Video Recording Interview: upon initial review of your application, all candidates will be sent a link to submit a brief recorded interview. Applicants should be prepared to take part in a follow-up live interview with their academic department upon request.

COSMETICS AND FRAGRANCE MARKETING AND MANAGEMENT

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Three (3) letters of recommendation: Two letters must come from professionals with whom you have worked, and the third from a college or university faculty member with whom you have studied.
- Curriculum vitae (CV)/Resume
- Three (3) short written responses/One (1) optional short written response
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)

EXHIBITION AND EXPERIENCE DESIGN

- Applicants must hold, or expect to hold a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- One (1) short written response/One (1) optional short written response

- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)
- Video recording interview: upon initial review of your application, all candidates will be sent a link to submit a brief recorded interview. Applicants should be prepared to take part in a follow-up live interview with their academic department upon request.
- Portfolio
 - The portfolio for the Exhibition and Experience Design Program should consist of 20 pages of design work within **one single PDF** file. The portfolio should include:
 - Samples of drafting in AutoCad or Vectorworks
 - Proficiency in Creative Suite programs, including Illustrator, InDesign, and Photoshop
 - 3D digital rendering in 3D Studio Max, Sketchup, or other programs
 - Additional work in sketching, hand-rendering, other software applications a plus
 - SlideRoom will only allow applicants to upload one PDF file. Applicants must arrange their work within those 20 pages, and the file can not exceed 20MB.
 - If an applicant has examples of other forms of artistic pursuits, such as photography, painting, sculpture, or media, please include these with the portfolio. Creative expression, looseness, and playfulness are appreciated.

FASHION AND TEXTILE STUDIES

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- Two (2) short written responses/One (1) optional short written response
- GRE scores are not required.
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)
- College-level humanities courses. Successful applicants should have a foundation in the study of the humanities, with at least two college-level courses in anthropology, archaeology, history, history of art, literature, or related fields.*
- College-level chemistry course. Chemistry is necessary for the program's required conservation courses. Students entering the program are required to have taken one term of college-level chemistry with a lab component (usually called General Chemistry I). This course can be taken online, and it can be taken pass/fail at any accredited college or community college. Applicants may contact the Admissions Office for a list of preapproved courses that satisfy the requirement.*
- College-level foreign language courses. Successful applicants should have proficiency in the use of at least one language other than English as a research tool. Native speakers of other languages, for whom English is a second language, will be recognized as meeting this standard. The most useful languages for fashion and textile studies are French, Italian, Spanish, and German, but many other languages are also acceptable/useful for research. Proficiency can be demonstrated with at least two college-level courses in a particular language.*

*Applicants may apply to the program pending the completion of their prerequisite courses. Prerequisite courses must be successfully completed prior to matriculation.

FASHION DESIGN

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- One (1) short written response/One (1) optional short written response
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)
- Video recording interview: upon initial review of your application, all candidates will be sent a link to submit a brief recorded interview. Applicants should be prepared to take part in a follow-up live interview with their academic department upon request.
- Thesis proposal and portfolio: The MFA in Fashion Design thesis proposal and portfolio are the central components of the application for admission.
 - Thesis proposal: Applicants are required to submit a written thesis proposal in Slideroom as a part of their application. The thesis proposal presents the scope of work students plan to pursue in the MFA in Fashion Design program and the questions students want to attempt to answer through their research. We understand that concepts can be abstract, so students should view the proposal as a guide through the development of ideas. Applicants are encouraged to discuss the methodology that will guide their research, with an understanding that the thoughts and ideas will evolve as students go through the program. The proposal will aid the mentors and industry partners specially selected for the student's project in crafting their personal journey, working closely with the student to define the context in which their project will best be understood.
 - Portfolio: Applicants should include their best and most recent work, and the submission should be presented as two separate PDF files.
 - The first file should be a 10-page visual representation of the thesis proposal written in the online application for admission. The committee should be able to establish a connection between the thesis proposal and the visual representation. Our committee looks for candidates who can present a record of thinking through both written and visual pieces.
 - The second file should be a 15-to-20-page selection of your work completed to date. We encourage you to look beyond conventional mediums. Your portfolio should tell a story of your creative process and how your work will confront commonplace thinking in fashion.
 - Each PDF should not exceed 10MB.
 - If an applicant has examples of other forms of artistic pursuits, they are welcome to include these in the portfolio. This is optional and will not be considered if the program's portfolio requirements are not met. Please make sure the link is set up for public access. If an applicant removes the original or restricts access to the link, it will no longer be viewable in SlideRoom.

GLOBAL FASHION MANAGEMENT

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- Three (3) short written responses/One (1) optional short written response
- GRE/GMAT are not required.
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)

ILLUSTRATION

- Applicants must hold, or expect to hold, a bachelor's degree from a regionally accredited U.S. college or university, or the foreign equivalent of a U.S. bachelor's degree from a college or university of recognized standing.
- Online application
- Application fee
- Official academic transcripts or course-by-course International Credential Evaluation
- Two (2) letters of recommendation
- Curriculum vitae (CV)/Resume
- One (1) short written response/One (1) optional short written response
- English Language Proficiency Scores—International Applicants (TOEFL, IELTS Academic, Duolingo, or PTE)
- Video recording interview: upon initial review of your application, all candidates will be sent a link to submit a brief recorded interview. Applicants should be prepared to take part in a follow-up live interview with their academic department upon request.
- Portfolio
 - The MFA in Illustration portfolio should consist of 15 to 20 pieces. Work should showcase your best and most recent work, highlighting your technical abilities, professional ambitions, and your interests and personality. Examples might include published work, unpublished work, sketchbook pages, comics pages, animation, and gifs. Drawings from observation are required, as we evaluate conceptual ability, technical skills, and narrative sophistication.

DEFINITIONS OF REQUIREMENTS

Online Application

The School of Graduate Studies only accepts online applications. Applicants are only permitted to apply to one undergraduate or graduate program at FIT per year. The Office of Graduate Admissions uses CollegeNET for the receipt and processing of graduate applications. Through the CollegeNET account, applicants can submit and review their complete application and access post-submission updates through the applicant portal. A link to the portal can be found on the School of Graduate Studies website.

Application Fee

All applicants must submit an application fee, payable by credit card or electronic check. Application fees are nonrefundable. If an applicant applies to a wrong program in error, it is the responsibility of the applicant to select and pay for a new application.

Academic Transcripts

The expected standard for the cumulative undergraduate grade point average is 3.0 on a 4.0 scale or the equivalent. Applicants from institutions based in the United States must submit official transcripts from each college or university attended, listing all courses taken, grades and degrees earned, and dates of graduation to the Office of Graduate Admissions. If you submit your application prior to the conferral of your bachelor's degree or equivalent, you will be required to submit your official, final transcripts prior to your arrival at FIT.

Transcripts must be sent directly from the college/university registrar OR sent electronically by the college/university from services such as eSCRIP-SAFE, Parchment, and National Student Clearinghouse. (Current/Former FIT students need not request academic transcripts from FIT; these will be supplied by internal procedures.)

Applicants are welcome to mail domestic transcripts; however, it is strongly recommended that official transcripts (U.S. institutions only) be sent electronically. If your school offers electronic delivery, transcripts can be sent to gradadmissions@fitnyc.edu. If ordering transcripts from a predetermined list of schools, make sure to choose the option for the "FIT-School of Graduate Studies." Transcripts sent to "FIT" or "SUNY FIT" may not reach the Graduate Admissions Office.

Our mailing/email address is:

Fashion Institute of Technology
Office of Admissions, Room C139
227 West 27th Street
New York City 10001-5992
New York, NY
gradadmissions@fitnyc.edu

Candidates with degrees earned outside the United States are **required** to obtain a course-by-course international credential evaluation. Additional information about foreign credential evaluation services can be found on our **Graduate International Applicants** page.

Resume/CV

A resume or CV is required that includes the applicant's employment and professional history in reverse chronological order, with titles, dates, noting part-time or full-time experience. Applicants are encouraged to include information about relevant skills, experience, and achievements.

Letters of Recommendation

Two or three references are required, depending on which graduate program you are applying for. Recommenders should be able to speak to your scholastic ability, or professional performance.

Online recommendations start by entering the following information for each of your recommenders in your online application: name, address, email address, phone number, institution or employer, title, field/discipline.

It is extremely important to enter your recommenders' email addresses correctly so that they each receive an automated email instructing them how to proceed with their recommendation through an online process. Recommenders will be required to complete and submit an online evaluation form through the online application system. There is no function to upload documents in the recommendation form. Mailed and emailed recommendation letters will not be accepted. After your recommender submits the online recommendation, it will become part of your application.

Essays/Written Statements

One to three short written responses are required, depending on which graduate program you are applying to. Our essay questions are designed for applicants to show their personality while communicating clearly about their educational pursuits. We encourage applicants to discuss future professional objectives, including pertinent work and travel experience. Essay topics are revealed as you complete your online application.

Standardized Test Scores

The GRE exam is not required.

English Language Proficiency Scores

Applicants who speak English as a second language must submit evidence of English Language Proficiency to do graduate work, as measured by the TOEFL (Test of English as a Foreign Language), IELTS Academic (International English Language Testing Service), PTE (Pearson Test of English), or Duolingo exams. This includes individuals who did not graduate from an undergraduate institution where the primary language of instruction was English, or come from a country where English is not the official language.

English language proficiency scores are valid for two years prior to the semester of your application.

The minimum scores for English language examinations are below.

- TOEFL: A minimum TOEFL iBT (internet-based test) score of **80**
- IELTS Academic: A minimum band score of **6.5**
- Duolingo: A minimum score of **105**. Beginning with the Fall 2025 term, a minimum score of 110 will be required.
- PTE: A minimum score of **53**

Portfolio

A portfolio is a compilation of materials that demonstrate your skills, qualifications, education, training, and experiences. Submission of an online portfolio is required for all studio programs. Requirements vary by department. Specific portfolio requirements can be found on the Portfolio Requirements page on the School of Graduate Studies website.

Recorded Interview

Upon initial review of your application, all candidates applying for the Art Market Studies, Fashion Design, Exhibition and Experience Design, and Illustration programs will be sent a link to submit a brief recorded interview. Applicants will be given two minutes to respond to each of the four recorded questions. Applicants should be prepared to take part in a follow-up live interview with their academic department upon request.

THE ADMISSION PROCESS

The admission process for the School of Graduate Studies is a collaborative effort between the Office of Graduate Admissions and the academic program. An admission file for all applicants who meet the application requirements by the posted deadline for their respective program is forwarded to the appropriate academic department by the Office of Graduate Admissions.

The fact that an applicant meets minimum requirements does not guarantee admission to a specific program. The Office of Graduate Admissions monitors whether the minimum admissions requirements established by the Fashion Institute of Technology are met; however, the in-depth review of an applicant's credentials takes place within the program. Individual programs are responsible for reviewing applicants and recommending admission for the top applicants in each cycle through a self-conscious and objective measure to recommend admission or denial for candidates.

When recommending admission for a candidate, factors contributing to an offer may include, but are not limited to, the following institutional guidelines:

1. A minimum grade-point average of B or better (3.0), or demonstration of aptitude for both quantitative and qualitative coursework
2. Applicable leadership or managerial experience
3. School of Graduate Studies English language proficiency minimums of:

- TOEFL: A minimum TOEFL iBT (internet-based test) score of **80**
- IELTS Academic: A minimum band score of **6.5**
- Duolingo English Test: A minimum score of **105**
- PTE: A minimum score of **53**

EVALUATION OF APPLICANTS

The Office of Graduate Admissions supports the candidate evaluation process by facilitating a holistic approach to reviewing application materials. Departments are responsible for determining the relative importance of each application component in the decision-making process. Factors considered when evaluating an applicant for a degree program may include, but are not limited to:

- institution(s) attended, undergraduate or graduate grade point average and performance in specific courses
- scores on English language proficiency exams
- relevant employment history
- an evaluation of the applicant's portfolio
- the motivation and perspective of the applicant as determined by written statements
- letters of reference
- writing ability
- a recorded and personal interview (if necessary)

OFFER OF ADMISSION

Applicants will be notified that a decision has been made on their application via their email. In order to view their official decision letter, applicants must log in to their online portal. The offer of admission specifies the type of admission offered and is good only for the semester and program for which the applicant applies. A graduate applicant may be offered conditional admission if sufficient evidence is presented to suggest that the applicant has the ability to pursue graduate work. The admission offer must be officially accepted or declined by the stated deposit deadline in the admission letter. To accept their offer of admission, students must follow the process outlined in their acceptance communication and submit a non-refundable tuition deposit which is applied to the first term of tuition.

A denial of admission is not subject to appeal.

FIT and the School of Graduate Studies reserves the right to rescind offers of admission if applicants fail to satisfy all requirements or it is determined that admission was obtained through the use of incomplete, falsified, altered, or embellished information. The college also reserves the right to withdraw the offer of admission to any student based on cancellation or revocation of any credential required for admission.

DEFERRALS

The Office of Graduate Admissions, in coordination with the academic department, will consider requests from admitted students to defer enrollment up to a maximum of 12 months from the original enrollment date. Admitted students who are requesting a deferral will be expected to have paid a deposit prior to submitting the deferral request. If there is an extenuating circumstance in which a student cannot submit the tuition deposit, the admission department will review the request on a case-by-case basis. If a student does not enroll in the term to which they were granted admittance to, they will be required to reapply for a future term.

REAPPLICATION

FIT does not have a formal leave of absence policy and requires that any student who wishes to interrupt their studies withdraw from the college per the Office of the Registrar website. Students who wish to resume their graduate studies must be reactivated by the Office of Admission. If it has been more than one year since you last attended, you must submit a new and complete graduate application. Students who have interrupted their studies for less than a year may complete the Graduate Readmission Form. All applicants for readmission must be reviewed and approved by the program chair. Readmission is not guaranteed and is subject to availability in the program's cohort. If admitted, the student must resolve any financial or other outstanding obligations to FIT before returning to the college, including all maintenance of matriculation fees.

Students resuming graduate studies will be admitted under the degree requirements in effect at the time of reapplication. Courses taken 10 or more years ago are subject to reevaluation and must be approved by the appropriate department chair and/or academic dean in order for students to receive credit toward their degree. The School of Graduate Studies also may set specific requirements to be fulfilled by the readmitted student during the first year of their readmission. Readmission may be revoked if the admitted student does not fulfill the requirements.

All documents submitted to the college, in support of applications for admission, academic evaluations, or required administrative processing must be true, accurate, and complete. Supporting documents must not make misrepresentations, omit relevant information, or be altered from the original. The School of Graduate Studies reserves the right to modify an admission decision, including canceling an application, denying admission, or rescinding an offer of admission, based on information provided postsubmission.

International Applicants and Students

ACADEMIC TRANSCRIPTS/INTERNATIONAL CREDENTIAL EVALUATION

- In lieu of foreign transcripts, a **course-by-course international credential evaluation with GPA is required** for applicants educated in a country outside of the United States, regardless of the language of instruction. The credential evaluation will translate the student's academic credentials into English and convert their grades and GPA into the traditional United States grading scale. If your institution is accredited through a U.S. regional accrediting body, an international credential evaluation is not required. In order to be eligible for admission, your foreign degree must be the equivalent of a four-year U.S. bachelor's degree from a college or university of recognized standing.
- International credential evaluation reports must be submitted to Graduate Admissions directly from the agency by the appropriate deadline in order to complete their application. The evaluation process may take several months to complete, and it is recommended to begin this process no later than **6–8 weeks before the deadline**. Failure to do so may result in a late review of the application or denial of admission due to insufficient academic records.
- Below are the agencies most utilized by our applicants:
 - World Education Services (WES)
 - Josef Silny & Associates, Inc.
 - International Education Evaluators, LLC
 - Educational Credential Evaluators (ECE)

- Applicants are welcome to have their credentials evaluated by a different service; however, they must be a member of the National Association of Credential Evaluation Services (NACES). A detailed list of the required documents for each country can be found on each service's website. Please review the terms and conditions of each vendor carefully, as directions and regulations vary. FIT is not responsible for the services offered by these vendors and cannot be held liable for any dispute regarding services rendered.
- It is the applicant's responsibility to follow their home university's policies for transcript requests and provide postsecondary academic records to the evaluation agency for a course-by-course credential evaluation. Please check the credential evaluation agency's website to see which documents are needed for the country in which you completed your education, as you are responsible for submitting the appropriate documents to receive an evaluation report. These may include course transcripts or mark sheets for each semester or year completed during the degree program, and the degree certificate or diploma if a graduation date, with the name of the degree, if not shown on the transcript. If an applicant has not yet graduated, transcripts or semester marks statements for all semesters/years completed to date may need to be submitted to the credential evaluation agency. Evaluations of transcripts listing work still in progress will need to be finalized prior to the start of the degree program. Foreign transcripts sent directly to FIT will not be accepted by the Office of Graduate Admissions.
- FIT only accepts evaluations based on official authenticated credentials, as must be stated on the evaluation report. Provisional evaluations, or evaluations based on scans or photocopies provided by the applicant or otherwise unverified academic documents (without further verification by the evaluator), will not be accepted.
- **International credential evaluations must be sent directly to the Graduate Admissions Office.** The Graduate Admissions Office is not responsible for materials sent to other FIT offices. Applicants who submitted an international credential evaluation prior to the completion of their degree will be required to submit an updated official evaluation confirming degree conferral should they be admitted to the School of Graduate Studies.
- **It is strongly recommended that applicants have the evaluation agency send completed evaluation reports to gradadmissions@fitnyc.edu.**

ENGLISH LANGUAGE PROFICIENCY EXAM

- Applicants who speak English as a second language must submit evidence of English Language Proficiency to do graduate work, as measured by the **TOEFL** (Test of English as a Foreign Language), the IELTS Academic (International English Language Testing Service), PTE (Pearson Test of English), or Duolingo exams.
- English language proficiency is **WAIVED** for applicants who hold a bachelor's or higher degree from a university located in the United States or in another country in which English is both the primary spoken language and the primary language of instruction (e.g., Australia, Barbados, Canada, Ireland, Jamaica, New Zealand, United Kingdom).
- Official score reports must be sent to the Graduate Admissions Office directly from the testing agency. TOEFL scores can be sent by paper or electronically using **FIT's institution code of 2257, department code 99**; IELTS Academic scores can be submitted by paper or electronically using the e-Delivery service to **Fashion Institute of Technology – School of Graduate Studies**. Only IELTS Academic test scores will be accepted. We will not accept the IELTS General Training Module. Duolingo scores can be sent electronically to FIT-Graduate Admissions. PTE Scores can be sent electronically using FIT's institution code of 2257.

For all graduate programs, our minimum score requirements are:

- TOEFL: A minimum TOEFL iBT (internet-based test) score of **80**
- IELTS Academic: A minimum band score of **6.5**
- Duolingo: A minimum score of **105**. Beginning with the Fall 2025 term, a minimum score of 110 will be required.
- PTE: A minimum score of **53**

Candidates with scores below these minimums are strongly encouraged to retake the exam.

English language scores must be less than two years old in order to be considered valid.

- More information about the TOEFL exam is available at <https://www.ets.org/toefl>.
- More information about the IELTS Academic exam is available at ielts.org.
- More information about the Duolingo exam is available at <https://englishtest.duolingo.com/home>.
- More information about the PTE exam is available at pearsonpte.com.

STUDENT VISAS

In accordance with federal regulations, FIT issues I-20 forms (Certificates of Eligibility for Nonimmigrant [F-1] Student Status) to students who have been admitted to a full-time program of study. Students who wish to apply for an F-1 student visa or who hold F-1 student status must obtain an I-20 from FIT. To obtain an I-20, students must submit an International Student Financial Statement (ISFS) to FIT after being admitted to the college. The U.S. Department of Homeland Security (DHS) requires verification of the student's ability to finance studies in the United States. An estimate of expenses based on current tuition, fees, and living and personal expenses appears on the ISFS.

After notification of acceptance, a tuition deposit is required. Once the tuition deposit and the International Student Financial Statement are received, an I-20 will be issued by FIT International Student Services (ISS). The I-20 is necessary to apply for a visa at a U.S. consulate in order to enter the United States to study and maintain F-1 status.

Those students holding F-1 status from another U.S. college must transfer their F-1 status to FIT; instructions for transfer of the Student and Exchange Visitor Information System (SEVIS) record to FIT will be sent upon receipt of the tuition deposit and the ISFS. An FIT-issued I-20 is necessary to maintain F-1 status while at FIT. To download the ISFS and for more information about applying for a visa and the terms and conditions of F-1 status, please visit the International Student Services website at fitnyc.edu/iss.

All international students must attend a mandatory orientation during their first semester of attendance. Orientation information will be sent with the I-20 and is available on FIT's Orientation website.

Special Assistance

CHILDCARE ASSISTANCE PROGRAM

The Childcare Assistance Program (CAP) is designed to assist students with primary parenting responsibilities, helping them manage and integrate the demands of being both student and parent. CAP provides a variety of services, including childcare subsidies, family activities, individual academic and personal counseling, parenting resources, textbook subsidies, weekly peer support group meetings, and an overnight, weekend-long, career-focused retreat.

VETERANS AND SELECTIVE SERVICE

FIT has been accorded recognition as a school of higher learning by the U.S. Department of Veterans Affairs. Prospective students should obtain their VA papers as far in advance of registration as possible. Those seeking readmission to the college from the armed forces who have been admitted to the college for date of entry prior to formal separation should notify the Admissions Office immediately following receipt of acceptance to facilitate the processing of early separation procedures.

In accordance with Title 38 U.S. Code 3679 subsection (e), FIT adopts the following additional provisions for any students using the U.S. Department of Veterans Affairs (VA) Post-9/11 G.I. Bill® or Vocational Rehabilitation and Employment benefits; while payment to FIT is pending from the VA, FIT will not: (1) prevent nor delay the student's enrollment; (2) assess a late penalty fee to the student; (3) require the student to secure alternative or additional funding; or (4) deny the student access to any resources available to other students who have satisfied their tuition and fee bills to FIT, including, but not limited to, access to classes, libraries, or other institutional facilities.

For more information, please visit Veteran Services.

Visits to the College

The School of Graduate Studies hosts virtual general admissions information sessions as well as program-specific information sessions where prospective students can learn about the curriculum and the admissions requirements. For more information about upcoming events, visit the graduate events page at fitnyc.edu/admissions/graduate-applicants/admissions-events.php.

Additional Information

Consistent with SUNY policy, FIT will not inquire into an applicant's criminal history in the admissions review process. Instead, FIT asks about criminal history only after an applicant is offered admission and submits the \$250 nonrefundable tuition deposit. FIT will then determine a student's eligibility to participate in housing/residential life, study abroad, an internship, or certain clinical or field experiences (each a "covered activity"). A student who discloses a prior felony conviction is not automatically barred from participation in a covered activity. The student will be required to disclose information regarding the felony conviction(s) for review by a standing committee at FIT, consistent with the legal standards in the New York State Corrections Law. The committee may approve participation in covered activities with or without conditions or may deny participation in covered activities. FIT may further require students to certify in applications to participate in covered activities that they have previously provided truthful information about their criminal history and that they have not since been convicted of a felony.

Students who have previously been convicted of a felony are advised that their prior criminal history may impede their ability to complete the requirements of certain academic programs. At FIT, some academic programs require the completion of an internship, but in some cases this requirement may be fulfilled by substitute academic work. Additionally, some graduate programs at FIT require international travel. Students who have questions or concerns about academic requirements are advised to contact the academic dean of their intended academic program. More information is available in FIT's policy on Admission of Persons with Prior Felony Convictions.

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Governance

STUDENT GOVERNMENT ASSOCIATION

David Dubinsky Student Center, Room A710, (212) 217-4130

The FIT Student Government Association is the governing body of the FIT Student Association, whose membership includes all full- and part-time students who have paid the student activity fee. Membership affords students the privileges and responsibilities of citizens in the self-governing college community. The council consists of elected officers of the association and at least one representative from every club. All other interested students receive voting privileges following their attendance at two consecutive meetings.

The Student Government Association is responsible for organizing athletic, cultural, and social activities for the students; determining allocations and disbursement of the student activity fees in accordance with the purposes and duties of the association and the policies of the board of trustees of the college; cooperating with the administration in the definition and enforcement of all student regulations; and working with the administration to maintain good public relations, fostering greater unity among the administration, the faculty, and the student body.

The FIT Student Government Association president, elected each year by the student body, is a member of the board of trustees with voting rights and responsibilities.

THE FACULTY SENATE

The Faculty Senate elects representatives to committees that focus on a wide variety of college-related areas. Students selected by the FIT Student Government Association serve on some of these committees, such as admissions/registration, assessment, counseling, curriculum, diversity, library, and student affairs.

Student Services

ENROLLMENT MANAGEMENT AND STUDENT SUCCESS

Business and Liberal Arts Center, Room B221, (212) 217-3800
fitnyc.edu/studentaffairs

The Division of Enrollment Management and Student Success is essential to FIT's primary goal: to promote the intellectual, cultural, personal, and social development of students, as well as to provide quality student services.

COUNSELING CENTER

David Dubinsky Student Center, Room A212B, (212) 217-4260
fitnyc.edu/counseling

The Counseling Center provides confidential counseling services and educational programs to help students adjust to college life, deal with problems that can affect their well-being and academic success, and develop skills needed for personal and professional success. The center's counselors assess students' conditions and provide appropriate care, which can include support during a crisis, short-term counseling, or a referral to qualified and affordable treatment resources in the community. Students are encouraged to seek out counseling at the first sign of difficulty, since early identification of problems minimizes the impact of those problems on their personal lives and their academic progress. Students may call or visit the center to arrange an appointment, come by during walk-in consultation hours, or be seen immediately for emergencies.

In addition to personal counseling, the Counseling Center provides a variety of programs and resources to help students develop competencies needed for academic and professional success. These programs include educational workshops and freshman success seminars that focus on important aspects of student development and performance. The center also provides a variety of informational booklets on topics related to mental health, personal growth, and study skills.

FIT-ABLE: DISABILITY SUPPORT SERVICES

David Dubinsky Student Center, Room A570, (212) 217-4090
fitnyc.edu/fitable

FIT's Office of Disability Services, known as FIT-ABLE, offers students with disabilities the opportunity to discuss and establish on campus reasonable accommodations for academics, residence halls, dining services, and campus wide events. Students with disabilities who are admitted to FIT are eligible to benefit from the support services provided by FIT-ABLE for free. All communication is kept private to the extent possible.

Students with varying disabilities, including learning disabilities, mental health issues, hearing/visual impairments, physical/mobility issues, chronic medical conditions, and temporary disabilities are eligible to register. The office also works in conjunction with FIT's Title IX Office to assist pregnant students with accommodations.

To register with FIT-ABLE, students must self-identify and provide required documentation from a non-FIT associated, qualified professional that is licensed or otherwise properly credentialed in the related field of disability. Keep in mind that accommodations from high school or other higher education institutions do not automatically transfer to FIT. The complete registration process and documentation requirements can be found on the FIT-ABLE website, www.fitnyc.edu/fitable.

FIT-ABLE is a National Voter Registration Act voter registration site where students can register to vote or make changes to their current voter registration information.

HEALTH SERVICES

David Dubinsky Student Center, Room A402 (212) 217-4190
fitnyc.edu/healthservices

FIT's Health Services is an accredited primary care facility staffed by nurse practitioners and physicians, a nutritionist, an acupuncturist, a massage therapist, and a health educator. The office provides primary medical and gynecological care. A referral list of consultants is available in cases where a specialist's evaluation and treatment are required. Health Services also provides counseling on topics such as family planning, nutrition, stress management, and health maintenance.

FIT has a mandatory health insurance policy. All full-time students (including international students) are automatically billed for health insurance. Students can be excused from the mandatory insurance if they have equal or better health insurance from another company. In order to waive the mandatory insurance, it is necessary to complete and submit a waiver form by the deadline. For deadline dates and other insurance information, contact Health Services.

New York State law mandates that all students must provide proof of immunity against measles, mumps, and rubella in order to attend classes. Students born prior to January 1, 1957, are exempt from these requirements.

Proof of immunity is defined for the following as:

Measles Two doses of live measles vaccine given on or after the first birthday, and after 1967, physician's documented history of the disease, or serological evidence of immunity.

Rubella (German Measles) One dose of live rubella vaccine given on or after the first birthday or serological evidence of immunity. A physician-documented history for rubella will not be accepted.

Mumps One dose of live mumps vaccine given on or after the first birthday, a physician-documented history of the disease, or serological evidence of immunity.

New York State Public Health Law (NYS PHL) §2167 requires colleges and universities to distribute information about meningococcal disease and vaccination to all students registered for six (6) credits or more, whether they live on- or off-campus. Students must notify Health Services if they will receive the meningitis vaccination, have received it in the past, or decline/refuse to receive the immunization. Please note that according to NYS PHL, no institution shall permit any student to attend the institution in excess of 30 days or to register for the next semester's classes without complying with this law.

An immunization form and a health form must be completed and returned to Health Services. Forms can be faxed to (212) 217-4191.

INTERNATIONAL STUDENT SERVICES

Business and Liberal Arts Center, Room B103, (212) 217-3700
fitnyc.edu/iss

International Student Services (ISS) assists nonimmigrant students admitted to FIT degree programs in matters pertaining to their immigration status in the United States. ISS staff advise international students and scholars in F-1 status on immigration, cultural, financial, academic, and personal concerns, and coordinates the college's **Cultural Fellows** program.

RESIDENTIAL LIFE

Alumni Hall, First Floor, (212) 217-3900
Kaufman Hall, First Floor, (212) 217-3930
fitnyc.edu/housing

Full-time, degree-seeking students are eligible to apply for housing.

Our four residence halls—Coed Hall, Nagler Hall, Alumni Hall, and the George S. and Mariana Kaufman Residence Hall—provide single-, double-, triple-, and quad-occupancy rooms and suites, all with laundry facilities, cable TV, and wireless internet connections. FIT residence halls are 100 percent alcohol-, drug-, and smoke-free. Policies are strictly enforced.

Housing is awarded on a first-come, first-served basis. Help is also available in finding off-campus housing.

STAFF

Residence halls are fully staffed to assist students. Professional staff, including resident counselors and hall managers, live in the residence halls. Resident counselors and managers are on call for emergencies at all times when the halls are occupied.

A security officer is posted in each residence hall lobby 24 hours a day when the residences are open. Visitors must provide proper identification and be signed in by residents.

Resident assistants (RAs), students assigned to live on each floor, help to create an environment conducive to learning, socializing, and acceptable community behavior. RAs serve as liaisons between residents and the college and assist students with educational and personal concerns.

ACTIVITIES AND PROGRAMS

Students have many opportunities to participate in social, educational, and community service activities sponsored by Residential Life and the Residence Hall Community Council (RHCC). RHCC—the association of on-campus residents—sponsors trips, events, and other campus activities, including the annual spring block party.

REGISTRAR

Marvin Feldman Center, Room C204, (212) 217-3820

fitnyc.edu/registrar

The Office of the Registrar provides information about registration, enrollment verification, and maintenance of permanent academic records for students, faculty, staff, and external constituencies in a timely, accurate, and confidential manner in accordance with college policy and state and federal law.

STUDENT LIFE

The Department of Student Life at the Fashion Institute of Technology offers a complete educational, cultural, and social experience. Student Life is responsible for clubs and organizations, student government, orientation/Weeks of Welcome, leadership workshops, and social programming. The department is the center of many extracurricular activities on campus. Through active participation in our diverse opportunities, along with the services offered through the department of Student Life, students become engaged in campus life, enhancing their learning, exploration, and sense of community.

WRITING AND SPEAKING STUDIO

Feldman Center, Room C612

(212) 217-3060

writing_speaking@fitnyc.edu

FIT's Writing and Speaking Studio offers students one-to-one and group feedback on their writing and presentations. Writing and speaking consultants work collaboratively with students during the composing process to: develop, focus, and refine ideas for specific audiences; understand expectations and communicate for different purposes; discover and develop strategies for effective communication in local, global, and digital contexts. The Writing and Speaking Studio connects FIT writers and speakers with thoughtful readers and listeners. We strive to be an open and constructive space where you can learn with peers. Consultants are current undergraduate and graduate students from programs across the college, as well as professional consultants from a variety of disciplinary backgrounds. Walk-ins, appointments, and online consultations are welcomed. Read more about us at: <https://www.fitnyc.edu/writing-speaking>.

Student Rights and Responsibilities

The FIT *Student Rights and Responsibilities Manual* contains crucial information about what it means to be part of the community at FIT.

This publication identifies many, but not all, of the important policies and regulations that address the expectations and obligations of students at FIT. Failure to comply with community standards may subject a student to disciplinary action as defined in the college's Code of Student Conduct and Academic Honor Code.

It is FIT's goal to provide an exciting, vibrant learning community on campus, both in and out of the classroom. The manual may be found at fitnyc.edu/life-at-fit/rights-and-responsibilities.

INTRODUCTION

FIT encourages the development of independence, maturity, and ethical sensitivity in its students. The college must establish standards of conduct essential to its effective and orderly function as an educational institution. The codes of conduct were prepared to guide all members of the student body. All who become members of our community have an obligation to support and obey college regulations, and all local, state, and federal laws. Those who cannot or do not comply will be subject to disciplinary action both from the college as well as local, state, and federal authorities, and the privilege of continued attendance at FIT may be withdrawn.

For more information about the Code of Student Conduct and Academic Honor Code with clearly defined procedures, please see the *Student Rights and Responsibilities Handbook*.

ACCESS TO OFFICIAL STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA), and regulations adopted by the secretary of the U.S. Department of Education to implement FERPA, provide students with specific rights relating to their records at FIT. Under FERPA, students have the right to:

- inspect and review their education records;
- seek amendment of their education records that they believe to be inaccurate, misleading, or otherwise in violation of the student's privacy rights;
- consent to disclosures of personally identifiable information contained in their education records, except to the extent that FERPA and the regulations authorize disclosure without consent; and
- file with the United States Department of Education a complaint concerning alleged failures by FIT to comply with the requirements of FERPA or the secretary's regulations. Complaints should be filed in writing to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605

Complete copies of FIT's FERPA policy are available for review in the Registrar's Office. Any students having a question about access to FIT student records is encouraged to consult them.

The FERPA policy, also located in the *Student Rights and Responsibilities Handbook*, sets forth the procedures for inspection and review of education records and for students to request amendment of their own education records. The policy also sets forth the types of records the college may disclose without student consent.

COMMITMENT TO DIVERSITY

FIT is committed to creating an environment that attracts and retains people of diverse racial and cultural backgrounds. By providing a learning and working environment that encourages, utilizes, respects, and appreciates the full expression of every individual's ability, the FIT community fosters its mission and grows because of its rich, pluralistic experience. The college is committed to prohibiting discrimination, whether based on race, national origin, sex, religion, ethnic background, age, disability, marital status, sexual orientation, or any other criterion specified by applicable federal, state, or local laws.

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION

FIT is committed to providing equal opportunity in educational programs, in its admissions policy, and in employment, including the opportunity for upward mobility for all qualified individuals.

The affirmative action officer provides complaint resolution and investigates complaints of discrimination, discriminatory harassment, retaliation, sexual harassment, and sexual misconduct. The affirmative action officer monitors the college's progress in complying with laws concerning equity and access, including Title VII and Title IX. The affirmative action officer reports to the Office of the President and is located on the 16th floor of 333 Seventh Avenue.

Enrollment Management and Student Success provides students with information on complaint resolution, training, and orientation on Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act.

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Financial Aid

The Fashion Institute of Technology attempts to remove financial barriers to college entrance by providing loans, limited scholarships, and part-time employment based on available funding for students with financial need. Students who are in a degree program and require financial aid of any kind must complete the Free Application for Federal Student Aid (FAFSA), designating FIT (code 002866) as a college choice. The FAFSA is the core application for all financial aid programs. Apply online at fafsa.ed.gov. International students are not eligible for financial aid from FIT.

The Fashion Institute of Technology directly administers its institutional grants and scholarships, which are provided by the FIT Foundation. Federal funding administered by the college for graduate students may include Federal Direct Unsubsidized Stafford loans, Graduate PLUS loans for students, and the Federal Work Study program.

Financial aid is not automatically renewed. Since most financial aid awards are made for an academic year, students must reapply each academic year by submitting the required forms by the dates established and published by the Office of Financial Aid Services. To be eligible as a full-time student, you must take at least nine (9) credits of courses that are required for your current degree.

The amount of financial aid awarded depends on funds available to FIT as well as the student's educational budget and anticipated available resources. Priority for institutionally administered funds is given to students enrolled and designated as full-time. Federal funds at FIT are contingent on congressional authorizations and appropriations. Eligibility requirements and funding regulations governing federal and state programs may change from year to year depending on legislative action.

For more information, visit FIT's website at fitnyc.edu/financialaid.

SATISFACTORY ACADEMIC PROGRESS (SAP) FOR FINANCIAL AID RECIPIENTS

To remain eligible for federal and institutional financial aid, students who are receiving federal Title IV aid toward their educational costs at FIT must reapply annually by the established deadlines and make satisfactory academic progress (SAP) toward the successful completion of their degree objective(s). As per federal regulations governing the SAP eligibility compliance policy, a **qualitative** (GPA-based) standard and a **pace of completion** (Credit Hours-based) standard are measures used to monitor a student's successful completion of coursework toward a degree.

Students who fail to meet one or both of the requirements as set forth in these standards will be considered as not making satisfactory academic progress in their educational program and will therefore become ineligible for further financial aid. A review of federal aid eligibility will be completed at the end of each Spring semester to determine eligibility for the new aid year. Students who did not meet the minimum federal SAP requirements to remain eligible for financial aid will be placed on financial aid termination and will be notified in writing via their FIT email address of their new status. Students in a Termination status will be given the opportunity to appeal this decision if they can document the extenuating circumstances that caused the poor academic performance.

A student's total academic record will be measured against both standards, qualitative and pace of completion, when reviewing SAP for financial aid eligibility purpose. All courses and grades that appear on the student's permanent academic record will be evaluated, even for periods during which the student did not receive federal financial aid. Please note that excessive withdrawals, incomplete and/or F grades can be the cause of not meeting SAP requirement(s).

For readmitted students: Upon readmission after any period of disenrollment in the same major and degree program, their SAP status remains as it was at the end of their last semester of attendance. If they were making SAP in their last semester of attendance, their financial aid eligibility will not be affected, and they remain eligible for financial aid upon their readmission. If they were on financial aid termination and/or the SAP Appeal committee did not grant their appeal, they will need to submit an SAP appeal in order to regain eligibility for financial aid should the appeal be granted.

Students who have lost their financial aid eligibility due to not meeting the minimum SAP standards may appeal the decision to the SAP Appeal Review Committee if they can document that extenuating circumstances affected their academic performance. Appeals are reviewed on a case-by-case basis by the committee and students with approved appeals will be given a probationary semester in which they will regain eligibility for federal aid for one semester. Their progress will then be reviewed at the end of the probationary semester to determine their eligibility for aid in the next semester. If the student still does not make SAP, they will become ineligible for federal aid. It should be noted that submission of an SAP Appeal does not guarantee its approval by the committee. Students who submitted SAP appeals will be notified in writing via their FIT email address of the committee's decision.

Standards of Satisfactory Academic Progress for Federal Financial Aid Eligibility

The following standards, qualitative and pace of completion, are used as a measure of academic progress for students at FIT who are Title IV federal financial aid recipients in order to determine their eligibility for federal and institutional aid.

Qualitative Standard (GPA-based): Cumulative Grade Point Average (GPA)

In order to be considered as making satisfactory academic progress, graduate students must achieve and maintain a minimum cumulative GPA of 3.0.

Pace of Completion Standard (Credit hours-based): Attempted credits vs. Earned credits

Maximum Time Frame for Completion of Degree Program requirement: all students, full-time and part time, cannot attempt more than 150% of the published required credit hours to complete their degree program.

Minimum Percentage of Coursework Completion requirement: all students, full-time and part-time, must earn with a passing grade at least 67% of all cumulative attempted credit hours. See table below as an example:

Total Credit Hours Attempted:

12.00	24.00	36.00	48.00	60.00	72.00
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Minimum Cumulative Credit Hours Earned:

8.04	16.08	24.12	32.16	40.20	48.24
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Grades

Grades that appear on the student's permanent academic record as part of their total credit hours attempted and total credit hours earned will be evaluated, even for periods during which the student did not receive federal financial aid when monitoring the pace of completion standard.

Please note that the grades of INC, F, WD, and WF are considered as unearned grades when measuring the pace of completion requirements and are factored into the calculation to determine whether a student is making SAP.

SAP Academic Action Plan

Students with approved appeals will need to contact the Academic Advisement Center (AAC) and make an appointment with an AAC advisor in order to complete an SAP Academic Plan of Action to be submitted to the Office of Financial Aid Services.

FINANCIAL AID REFUND POLICY

Financial aid recipients who withdraw partially or fully must have their financial aid reviewed. If a student withdraws fully during the first 60 percent of the enrollment period and has any form of federal aid disbursed, the amount of the refund will be based upon a distribution formula as required by federal regulations. The refund distribution, prescribed by law and regulation, is in the following order: Unsubsidized Federal Stafford Loan, Federal Graduate PLUS Loan, other Title IV aid programs, and other federal sources of aid. Additional information on these refunds and repayment policies may be obtained from Financial Aid Services.

Tuition and Fees

FIT is a college of the State University of New York. It receives state funding and support from the New York City Department of Education. This assistance allows the college to offer the tuition rates noted below.

All new matriculating students are required to confirm their acceptance with a nonrefundable advance tuition payment of \$150 as soon as they are notified of admission. The following schedules of fees are effective for the 2024–25 academic year:

Full-time tuition, New York City/State residents	\$5,771* per semester
Full-time tuition, out-of-state residents	\$11,793* per semester
Part-time tuition, New York City/State residents	\$481* per credit
Part-time tuition, out-of-state residents	\$983* per credit

Tuition and fees are subject to change without prior notice at the discretion of the college’s Board of Trustees. Current tuition and fees are available on the FIT website at fitnyc.edu/bursar. Tuition is charged for non-credit-bearing courses. Lectures, laboratories, and workshops are billed at different rates.

* Tuition paid by check or money order must be in the exact amount in U.S. dollars.

RESIDENCY FOR TUITION PURPOSES

U.S. Citizens and Permanent Resident Aliens

To qualify as a New York State resident, one must have established legal residence by maintaining a domicile in New York State for a period of at least one year preceding the date of the semester.

A domicile is defined as a fixed permanent home to which one intends to return after being absent for a period of time. A person does not acquire a New York State domicile simply by being physically present in New York for a period of 12 months. A person retains a domicile until their present domicile is abandoned and another domicile is established.

In addition to the general domicile standards, students under the age of 21 and whose parents or legal guardians reside out of state must present evidence of financial independence from parents or legal guardians and an established New York State domicile in order to be designated as New York State residents for tuition purposes.

Applications for change of residency status are available at the Office of the Bursar at 333 Seventh Avenue, 15th floor, and on the FIT website at fitnyc.edu/bursar. Completed applications with supporting documents must be submitted prior to the end of the registration period for the semester for which the application is intended. Residents of any of the five boroughs of New York City must sign the residency affidavit printed on the registration form at the time of admission to the college. New York City residents who have met the New York State residency requirement by maintaining a domicile in New York State for a period of at least one year preceding the date of registration do not have to file a Certificate of Residence. New York State residents who do not reside in any of the five boroughs of New York City must file a Certificate of Residence (issued by

the county in which the student resides) in order to be eligible for the in-state resident tuition rate. It is mandatory that the student present a new certificate at the beginning of each academic year. This completed certificate must be filed with the Office of the Bursar at the beginning of the term for which the certificate is intended.

Students who enroll at the college in the fall semester are required to submit a new certificate the following fall. Students who enroll after the fall semester (winter, spring, or summer) must submit a certificate at the beginning of their first semester of attendance at FIT and a new certificate at the beginning of the following fall semester. Note that individual counties have different deadline dates and may have different criteria for issuing the certificates. Notices are mailed each year to continuing FIT students who are enrolled as New York State residents, reminding them of the deadline dates, along with an application for the County Residence Certificates and instructions for completing the form. However, regardless of whether the FIT notices are received, students are responsible for submitting the completed affidavits to their respective counties and the County Residence Certificate to FIT's Office of the Bursar at 333 Seventh Avenue, 15th Floor, or mailing it to Fashion Institute of Technology, Attn: William Martin, Office of the Bursar, 227 West 27th Street, New York, NY 10001-5992.

The County Residence Certificate is issued by the student's County Administrative or Treasurer's Office, not by FIT. Applications and information pertaining to the location of county offices are available at the Office of the Bursar and on the FIT website at fitnyc.edu/bursar. Application forms are also available at the county offices. Students who fail to submit a valid County Residence Certificate to the college by the deadline dates will be billed the equivalent of nonresident tuition. No exceptions will be made. New York State law requires that students who reside in New York State, outside any of the five boroughs of New York City, must file a County Certificate of Residency certified by their home county to qualify for the in-state tuition rate. New York State residents who are eligible for the in-state tuition rate but have moved from one county to another within New York State within the last six months must file for a County Residence Certificate with both counties and submit both certificates to FIT's Office of the Bursar. Other residency requirements, county certificate applications, and other information may be obtained from the website at fitnyc.edu/bursar.

Nonimmigrant Aliens

International students with F-1 student visas are not eligible for the New York State resident tuition rate. Students with other types of visas may be eligible if they have been residents of New York State (as described above) for one year prior to the date of registration. The student must have possessed the qualifying visa for at least one year prior to the date of registration.

TUITION PAYMENT DEADLINES

Nonmatriculated students are required to pay full tuition liability at the time of registration for each semester.

Tuition due dates are determined by the college in advance of each semester and may vary from one academic year to the next. Tuition due dates for the fall semester normally occur between mid-July and early August. Tuition due dates for the spring semester normally occur between late December and early January.

All students who register after the payment due date are required to make tuition payment immediately upon registration. All students attending winter and summer sessions are required to pay full tuition liability at the time of registration.

Checks and money orders should be made payable to: Fashion Institute of Technology. Checks or money orders may be mailed to: FIT, Office of the Bursar–Cashiering Operations, Room B127, 227 West 27th Street, New York, NY 10001-5992. Student ID numbers must be indicated on payments. Students can make payments in person at the Office of the Bursar–Cashiering Operations. Payment may be made via MasterCard, Visa, American Express, Discover Card, personal check, or money

order. Credit card payments may also be made via the college's website. FIT no longer sends bills by mail. An email will be sent to students' FIT email accounts when bills are ready for viewing. To view and pay, students should go to myfit.fitnyc.edu and click on *Pay Student Account* or *View e-Bill* under the Student Services tab. Students should check their FIT email regularly for important messages regarding their accounts. For more information, contact the Bursar's Office, (212) 217-3720/3680, bursarhelp@fitnyc.edu.

FEES

Application to Graduate Division	\$100
Apostille	\$25 per occurrence
Books and supplies	cost between \$600 and \$900 (depending on major) per semester
Duplicate diploma	\$100 per occurrence
Exhibition and Experience Design Program Fee	\$317 one time per student
Health insurance ¹	\$3,250 annually
Health Services	
Full-time	\$194 per semester
Part-time	\$16.15 per credit hour
Laboratory ²	\$20 per course
Late payment	1.5% per month on balance
Late Registration	
Full-time	\$150 per occurrence
Part-time	\$75 per occurrence
Locker rental	\$30 per student/per semester
Makeup exam	\$25 per occurrence
Matriculation fee (resident)	\$400 per semester
Matriculation fee (nonresident)	\$600 per semester
Monthly payment plan	
Late payments	\$30 per occurrence (maximum of 2)
Non-matriculated students taking credit courses	\$65 first occurrence only, then \$30 per semester
Placement test	\$30 per occurrence
Program change	\$50 per occurrence
Records maintenance fee	\$20 per semester
Recreation and athletics	
Full-time	\$72.75 per semester
Part-time	\$6 per credit
Replacement ID card	\$30 per occurrence
Reregistration	\$150 per occurrence
Returned check	\$30 per occurrence
Student activity ³	
Full-time	\$85 per semester
Part-time	\$7.50 per credit
Technology	
Full-time	\$150 per semester

Part-time	\$75 per semester
SUNY Learning Network (online courses)	\$15 per online credit hour
Transcript	\$20 per occurrence
Winter/Summer Study Abroad	\$400 per semester

- 1 This insurance must be purchased by all full-time students unless evidence of other coverage is submitted. The rate shown is for domestic students.
- 2 Fee is charged to each student who registers for a course requiring life/fashion models and/or the use of certain specialized equipment/materials.
- 3 Approved by FIT's Board of Trustees in accordance with Student Council regulations.

NONPAYMENT OF DEBTS AND FINES

Checks returned by a bank as unpaid for any reason will result in a returned check fee of \$30 charged to the student's account. The college reserves the right not to accept a personal check for payment under some conditions: for example, a history of prior returned checks or checks without preprinted name and address. Note that a stop-payment draft against a check is not considered an official withdrawal from the college and the student will be charged a \$30 returned check fee in addition to the tuition liability.

Late payments are subject to a late fee of 1.5 percent per month on all outstanding balances. Students who fail to pay their bills or other college debts will be ineligible to register, graduate, or obtain transcripts or other services from the college. Outstanding debts may be referred to a licensed collection agency, and collection fees up to 33 1/3 percent may be added to the outstanding balance. If legal action becomes necessary, litigation and all court costs will be the student's responsibility.

Students who have not satisfied their full financial obligations, exclusive of certified financial aid or tuition payment plans, by the scheduled due date may be subsequently deregistered and all previously assigned classes may be dropped. Late registration and program change fees may be assessed to students who are deregistered and wish to reenroll. Students are not guaranteed class availability if they need to reregister for courses.

Tuition and Fee Refunds

FULL-TIME AND PART-TIME PROGRAMS

An application for refund of tuition must be made on the Withdrawal/Refund of Tuition form provided in the Registration Center. All refunds are based on the official date of withdrawal. No refunds will be permitted unless an official withdrawal form is submitted in the required time period. The date on which the Withdrawal/Refund of Tuition form is received by the Registrar's Office is considered the official date of the student's withdrawal. Student health insurance for full-time students is nonrefundable after the first day of class. Nonattendance in class or stop payment on a check is not considered an official withdrawal from the college. The student remains responsible for all tuition liabilities. Students receiving Title IV financial aid will be processed according to federal guidelines. The refund period terminates by the end of the third week of classes, in accordance with the following schedule:

Withdrawals	Refunds
Prior to the first day of classes	100% of tuition and fees
Prior to the second week of classes*	75% of tuition and fees
Prior to the third week of classes*	50% of tuition and fees
Prior to the fourth week of classes*	25% of tuition and fees
Thereafter	No refund

SUMMER AND WINTER SESSIONS

The refund period terminates prior to the fourth scheduled session of the class, in accordance with the following schedule:

Withdrawals	Refunds
Prior to the first day of classes	100% of tuition and fees
Prior to the second day of classes	75% of tuition and fees
Prior to the third day of classes	50% of tuition and fees
Prior to the fourth day of classes	25% of tuition and fees
Thereafter	No refund

Please note that tuition and fees for the 2024–25 academic year may change.

>>> Academic >>> Programs > >

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Studies: History, Theory,
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Master of Arts

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Art Market Studies

NYSED: 87128 CIP: 50.1002

Art Market Studies is a 40–41 credit, full-time program that provides students with the tools to forge careers in the business of art. Its interdisciplinary nature reflects the diversity of professional opportunities available to graduates—whether in galleries, auction houses, art fairs, appraisal firms, online platforms, museums, or nonprofit organizations. The curriculum aims to balance practical skills with academic rigor, as well as core business and legal concepts with industry-specific knowledge. It also privileges contemporary art, given that art produced from the postwar period to the present has come to dominate the market in recent years.

In addition to coursework in valuation and appraisal, art law, marketing, gallery operations, the auction business, and the history of contemporary art, students in the program are required to pursue an internship with an art-related business or organization. Students gain valuable hands-on experience through a practicum in which the class partners with an external organization to identify and address art-world issues and strategic challenges. This distinctive project allows students to put into practice the knowledge and skills they have acquired while enhancing their understanding of real-world issues. Curriculum below is for the entering class of fall 2024.

NATASHA DEGEN, Associate Chair

natasha_degen@fitnyc.edu

fitnyc.edu/artmarket

COURSE OF STUDY

Semester 1

AM 500	Art Market Research and Valuation	3
AM 510	History of the Art Market: Renaissance Italy to the Present	3
AM 522	Postwar and Contemporary Art: 1945-1989	3
AM 533	Market Structures and Dynamics	3
AM 633	Art Law and Professional Ethics	3

Semester 2

AM 511	Gallery Management and Operations	3
AM 513	The Auction Business	3
AM 523	Art in a Global Context: Post-1989	3
AM 531	Marketing for Art Organizations	3
AM 654	Practicum: Strategic Management for Art Organizations	4

Semester 3 - Choice of Option 1 or Option 2 9-10

AM 691	Professional Development and Creative Labor Markets	3
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Plus

Option 1:

AM 655	Thesis Seminar
AND	
AM 701	Thesis Preparation

OR

Option 2

AM 600	Case Study Research
AND	
AM 602	Innovation in the Creative Industries

Total Credits

43-44

Additional Courses

AM 603

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have completed a minimum of 40 approved course credits, achieved a final grade point average (GPA) of at least 3.0, and completed one internship for credit. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

Experiential Learning

Experiential learning is a critical component of the program during the second and third semesters of the program. Students work with (as researchers) or in (as interns) arts organizations to gain firsthand knowledge of the art market and the art world, to build professional skills, and to define their career goals.

The Third Semester

In their third semester students undertake original research, whether in the form of academic theses or business projects. Students who elect to write a thesis will enroll in coursework that will guide them through the research and writing process, while also providing background on research methodologies and academic standards. Totalling 12,000 to 15,000 words, the resulting project will represent an original contribution to the field.

The second option involves coursework that guides students in identifying specific business problems within the art market and considering viable solutions. During the third semester they will write a case study, researching and analyzing an existing art organization, in addition to developing a business plan for a venture of their own design.

Time Requirement for Degree Completion

See **Scholastic Standing**.

Exhibition and Experience Design

NYSED: 29386 CIP: 50.0799

The full-time program in Exhibition and Experience Design prepares students for a variety of careers in the exhibition and experience design profession. The studio-driven curriculum focuses on designing meaningful narrative environments and experiences for audiences. Students explore exhibition and experience design in multiple areas, including museums, corporate, retail, and public venues, and develop skills in concept development, experiential design, graphics, technology, lighting, and model making. Working closely with industry partners, the program features actual client lead projects and studio-based competitions with local and international firms, museums, and public facilities. Students can elect to complete an internship at a specially designated site appropriate to their learning needs and career visions. The program culminates with a critical thesis exhibition and experience design project. Curriculum below is for the entering class of fall 2024.

CHRISTINA LYONS, Associate Chair
christina_lyons@fitnyc.edu
fitnyc.edu/exhibitiondesign

COURSE OF STUDY

Fall - Semester 1

ED 502	Experiential Branding Design and Research	1.5
ED 571	Illuminating the Exhibition Experience	3
ED 572	Historical Perspective and Theory	3
ED 581	Introduction to the Exhibition Design Studio	1.5
ED 582	Exhibition and Planning Design Studio	3

Optional Winter Session **0-6**

ED 501	Sustainability for Exhibitions	
ED 573	Exhibition Design International Professional Practices Seminar	

Spring - Semester 2

ED 523	Exhibition Design for the Museum Setting	3
ED 531	Presentation Techniques	3
ED 542	Exhibition Design Graphics	3
ED 584	Exhibition Development and Evaluation	3

Optional Summer Session **0-2**

IC 592	Internship: Graduate Level	
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Fall - Semester 3

ED 600	Spatial Experience Design & Integrated Technologies: Capstone	3
ED 643	Exhibition Design Graphics II	3
ED 651	The Exhibition Model	3
ED 691	Capstone Project Development & Qualifying Paper	3

Total Credits **36-44**

Optional Noncredit Seminar

Existing and incoming students have the opportunity to take optional noncredit seminar EXD 001 Exhibition & Experience Design Technical Skills Seminar or Skills and/or certification EXD 002 Professional Certification in Prof Practices & Bus Development in Exhibition & Experience Design through the Center for Continuing and Professional Studies.

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all prerequisites and completed a minimum of 39 approved course credits in 16 months of full-time attendance. Please contact the program chair for information. Student must achieve a final grade point average (GPA) of at least 3.0 and have had their qualifying thesis project approved by their committee. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

Qualifying Thesis Project

The final semester of the program comprises four interdisciplinary courses through which students conceive and execute a professional-quality, independent thesis design project, subject to department approval. The thesis is comprised of a design hypothesis proven through research and the execution of a comprehensive exhibition design and qualifying academic paper.

Laptop

Students accepted into the Exhibition and Experience Design program are expected to bring a laptop computer that meets current program specifications. For specific information, please contact the program chair.

Fashion and Textile Studies: History, Theory, Museum Practice

NYSED: 85053 CIP: 30.1401

The 50-credit, full- or part-time program in Fashion and Textile Studies: History, Theory, Museum Practice prepares students for professional curatorial, conservation, education, and other scholarly careers that focus on historic clothing, accessories, textiles, and other related materials. Fashion and textiles are explored from a variety of perspectives, including traditional art historical methodologies, as well as innovative approaches, such as anthropology, material culture, and gender studies. The curriculum offers a vigorous, hands-on approach to the study of fiber-based objects through a close association with The Museum at FIT. Students may elect either a curatorial or a conservation emphasis, but all students are taught basic conservation skills, current collections management methods, and the proper exhibition techniques for costumes and textiles. To supplement their historical and analytical courses, students are required to complete at least one internship, write a master's qualifying paper based on original research, and take an active role in a yearlong course that culminates in a professional exhibition at The Museum at FIT. Students may customize the course of study by choosing their qualifying paper topic and their internship location. They may also select up to two independent study courses with an appropriate focus on their chosen specialization. In addition, students may transfer up to nine (9) credits in related coursework from other graduate institutions.

Graduates of the program find positions as museum curators, research specialists, collections managers and registrars, historic house directors, museum educators, independent exhibition curators, corporate curators, fashion and textile historians, costume and textile conservators, auction house department specialists and researchers, vintage clothing and textile dealers, archivists, and consultants. Curriculum below is for the entering class of fall 2024.

HILARY DAVIDSON, Chair

hilary_davidson@fitnyc.edu

fitnyc.edu/fashiontextilehistory

COURSE OF STUDY

Semester 1

FT 521	Fashion History through the Nineteenth Century	3
FT 522	History of Textiles through the Nineteenth Century	3
FT 541	Proseminar: Critical Writing, Research Techniques, and Documentation Methods	1
FT 551	Collection Management Skills	3
FT 561	Fiber and Fabric: Identification and Analysis	3

Semester 2

FT 523	History of Twentieth Century Fashion	3
FT 524	Dress and Textiles in World Cultures	3
FT 552	Museum Theory and Practices	3
FT 562	Conservation Practices: Theory and Technique	3
FT 691	Internship: Preparation and Planning	1

Semester 3

FT 653	Costume and Textile Mounting Skills	3
FT 654	Exhibition: Planning and Interpretation	3
FT 693	Internship: Completion and Assessment	1
FT 701	Qualifying Paper Seminar	2
Choose any one course from the following:		3

FT 620 Fashion Theory I: Art Historical and Social Theories of Fashion

FT 663 Advanced Conservation I

Semester 4

FT 626	Modern Textiles: Designers, Makers, and Markets	3
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FT 655	Exhibition: Practicum	3
Choose any two courses from the following:		6
FT 631	Special Topics	
FT 633	Advanced Theory: Symposium Seminar	
FT 634	Advanced Curatorial: Historic Interiors	
FT 664	Advanced Conservation II	
Total Credits		50

Additional Courses

FT 692 Independent Study (1-3 cr.) and MM 701 Maintenance of Matriculation (0 cr.)

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master’s degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all outstanding prerequisites, completed a minimum of 47 approved course credits, achieved a final grade point average (GPA) of at least 3.0, completed at least one official internship, and had their qualifying paper approved by the faculty Qualifying Paper Committee. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

Internship

The Fashion and Textile Studies: History, Theory, Museum Practice program emphasizes practical, professional experience, and therefore each student is required to complete an approved internship. Although only one internship is required for graduation, students may choose to serve additional internships for networking opportunities and as aids to professional growth.

Internships may be pursued during the academic year or during winter or summer breaks and require a minimum commitment of 80 hours. Past sites for internships have included The Museum at FIT; The Metropolitan Museum of Art; the Costume Institute; Christie’s and Sotheby’s auction houses; the Brooklyn Museum; the Museum of the City of New York; the textile conservation lab at the Cathedral Church of St. John the Divine; the Cooper Hewitt; Smithsonian Design Museum; the National Design Museum; the Jewish Museum; the National Museum of the American Indian; and the American Museum of Natural History.

Current lists of internship opportunities, descriptions, guidelines, and procedures are kept on file in the Office of Graduate Studies. Each student, in consultation with the faculty internship advisor, makes a formal application for a position, and if selected, reports directly to a staff member at the internship location, who then supervises and evaluates the student’s work. Students are required to maintain an internship journal and to write a report summarizing their experience.

Academic credit cannot be granted for any internship that has not been approved by the faculty advisor before the internship begins.

Qualifying Paper

The qualifying paper may take the form of a scholarly research paper or article, an exhibition proposal or catalog, a conservation treatment proposal and report, a grant proposal, a collection survey, or an interpretive program utilizing a variety of formats, including electronic media.

Students should select a topic whose research and explication is completely manageable within a single year. When completed, a qualifying paper—including, but not limited to, text, footnotes, bibliography, and illustrations—should not exceed 30 to 50 pages in length.

It is the student's responsibility to propose a topic and to select an advisor from the graduate faculty. Written proposals must be submitted to and approved by both the advisor and the committee before the student may proceed. Students, with their advisors, are invited to attend the committee's discussion of the proposal to defend and clarify points. Students are encouraged to complete proposals by the end of their third graduate semester. Detailed guidelines are available in the Office of Graduate Studies.

Time Requirement for Degree Completion

See **Scholastic Standing**.

Master of Fine Arts

Fashion Design (p. 52)

Illustration (p. 54)

Fashion Design

NYSED: 38535 CIP: 50.0407

The 60-credit Fashion Design MFA program is a two-year, full-time program that invites students to embark on a highly mentored personal journey into their own ideas and philosophies around fashion and design. They are encouraged and supported to innovate in design, fit, cut, construction, silhouette, and materiality, all with intention and meaning. Students are required to reflect with critical distance on their own work as well as contribute as an active participant in the critique space in a collaborative studio environment to gain new perspectives on their own ideas, concepts, philosophies, and ideologies, and to give feedback and insight to others on theirs.

Upon graduating from this program, students will have gained a new level of design fluency and creative confidence, a mastery of their own specialized craft: OLOGY, and an understanding of their place as a maker and influencer in fashion history/futures. They enter personally defined industries as articulate, vocal, and formidable design specialists, not design generalists, and are expected to populate a mix of large-scale, high-end design houses, smaller ateliers, entrepreneurial ventures, experimental think tanks and consultancies, or continued study at the MPhil or PhD level.

Curriculum below is for the entering class of fall 2024.

CATHLEEN SHEEHAN, Chair
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fitnyc.edu/fashion-design-mfa

Semester 1		
MF 501	Thesis Idea	2
MF 502	Thesis Play	3
MF 503	Fashion Creation I: X3 Self	3
MF 504	Design Communication I: Visual Explanations	1.5
MF 505	The Fashion Activist	3
MF 507	Pattern Recognition	3
Winter Session		
MF 602	International Making Seminar II: Fashion Farming	3
Semester 2		
MF 522	Fashion Creation II: Elective Connect	3
MF 523	Thesis Focus	3
MF 524	craft: OLOGY	3
MF 525	Design Communication II: Image Capture	2
MF 603	Business I: Brand Marketing and Finance	3
Semester 3		
FT 522 or FT 524	History of Textiles through the Nineteenth Century Dress and Textiles in World Cultures	3
MF 601	Fashion Creation III: Design Archaeology	3
MF 604	Design Communication III: 2D Curation Portfolio	2
MF 605	Thesis Edit	3
MF 628	Business II: Supply Chain Production and Retail	3
Semester 4		
MF 606	Professional Development Seminar	3
MF 626	Thesis Conclude	4.5
MF 627	Thesis: Exhibition Design & Portfolio	3
MF 629	Thesis: Captured/Present	3
Total Credits		60

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all outstanding prerequisites, completed a minimum of 60 approved course credits, achieved a final grade point average (GPA) of at least 3.0, and had their qualifying paper proposal approved by their committee. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

International Seminars

Every student in the Master of Fine Arts Fashion Design degree program is required to complete an international seminar. It is recommended that students budget approximately \$6,000 in addition to fees for the international seminar MF 602. These figures are approximate and may vary. Additional administration fees may also be required.

Illustration

NYSED: 28604 CIP: 50.0410

The evening Illustration program was created for working illustrators seeking advanced study, preparing them to better assume their roles and responsibilities in a world of new media opportunities and rapidly evolving technologies. The curriculum is designed to encourage individual creativity and innovation. Through this program, students develop a broad-based skill set encompassing digital and traditional studio techniques, and are encouraged in the kind of entrepreneurial thinking that leads to thriving careers as illustrators.

An award-winning faculty of active professionals, assignments mirroring real-world challenges and specifications, and regular guest lecturers and off-campus field visits maximize student exposure to New York City's art and design world. Graduating students complete a visual thesis project that culminates in an exhibition, and a qualifying paper. Curriculum below is for the entering class of fall 2024.

BRENDAN LEACH, Associate Chair

brendan_leach@fitnyc.edu

fitnyc.edu/illustrationmfa

COURSE OF STUDY

Semester 1

MI 521	The History of American Illustration	3
MI 571	Integrating Digital with Traditional Media	3
MI 581	Drawing for Illustration	3

Semester 2

MI 582	Exploring Media	4
MI 583	Narrative Art	3
MI 641	Creative Writing For Illustrators	3

Summer Session 1

MI 532	Directed Projects in Illustration	2
MI 610	Qualifying Research Paper Workshop	1

Semester 3

MI 605	Qualifying Research Paper I	3
MI 681	Sequential Storytelling	3
MI 783	Illustration in Motion	3

Semester 4

MI 602	Reportage: Theory and Practice	4
MI 606	Qualifying Research Paper II	3
MI 607	Studio Visits: New York	2
MI 608	Printmaking and Artist's Books	3

Summer Session 2

MI 631	Studio Visits: LA	2
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Semester 5

MI 672	Survey of Digital Illustration	3
MI 731	Business Practices and Self Promotion Strategies	3
MI 791	Visual Thesis Studio	3

Semester 6

MI 700	Studio Workshop	3
MI 792	Visual Thesis - Exhibition and Promotion	3

Total Credits

60

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all outstanding prerequisites, completed a minimum of 60 approved course credits, achieved a final grade point average (GPA) of at least 3.0, and had their qualifying paper proposal approved by their committee. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

Qualifying Paper

MFA in Illustration candidates are required to complete a qualifying paper focusing on a specific aspect of illustration—considering the history, cultural context, and current state of the industry. Students should select a topic in an area of their particular interest. Research, composition, design, and presentation occur over a 12-month period.

The process begins in the summer qualifying paper workshop, during which the Qualifying Paper faculty member will provide guidance on the scope, requirements, and timeline of the project. Under faculty guidance, students will discuss and identify topics and begin initial research. During the courses Qualifying Paper I and II, delivered in the third and fourth semesters of the program, students will research, write, and design their papers. In the student's fourth semester of study, the final Qualifying Papers will be submitted in writing and as an oral presentation. Departmental faculty discuss and review the qualifying paper presentation, prior to the paper's final approval.

Time Requirement for Degree Completion

See **Scholastic Standing**.

Master of Professional Studies

Cosmetics and Fragrance Marketing and Management (p. 57)

Global Fashion Management (p. 59)

Cosmetics and Fragrance Marketing and Management

NYSED: 22600 CIP: 52.1999

The part-time evening program in Cosmetics and Fragrance Marketing and Management (CFMM) is recognized as a think tank for emerging industry leaders to assume greater management responsibilities within their respective companies. The program is designed to provide students with high-level leadership capabilities and the interdisciplinary global perspectives sought by today's industry. Traditional business courses in leadership, consumer insights, finance, international business, and marketing are combined with industry-specific offerings in product innovation and creative management.

There is also a significant field-study component that includes two required field-study courses overseas to participate in meetings with industry leaders in major global markets and observe these markets and their retail environments. A field study to a U.S. market explores actual business scenarios in response to emerging issues. The program culminates in a capstone seminar that requires students to work in two project teams, on two separate research topics critical to the future of the sector, and present their findings and recommendations to industry. Curriculum below is for the entering class of fall 2024.

STEPHAN KANLIAN, Associate Chair
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fitnyc.edu/cfmm

COURSE OF STUDY

Semester 1

CF 505	Innovations in the Development of the Beauty Industry	1.5
CF 530	Consumer Insights	2
or CF 562	Market Research & Strategy	
CF 541	Communication and Presentation Skills for Managers	3

Winter Session 1

CF 533	Patterning Global Markets	4
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Semester 2

Select Two (2) Courses:

CF 510	Cosmetic Product Innovation	6
or CF 515	Fragrance Product Innovation	
or CF 516	Color Cosmetic Product Innovation	
or CF 518	Hair Care Product Innovation	

Summer Session 1

CF 513	Corporate Finance for Managers	3
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Semester 3

CF 660	International Business Practices	1.5
or CF 675	Global Supply Chain Management	
CF 663	Graduate Seminar: Advanced Topics in Marketing	4
CF 665	Building a Social Brand	1.5

Winter Session 2

CF 521	Packaging Design Development	2
or CF 615	Managing the Creative Process	

Semester 4

CF 670	Graduate Seminar: Advanced Topics in Leadership	4
CF 682	Global Cosmetics and Fragrance Markets	4

CF 683	Graduate Seminar: Capstone Research Seminar	1.5
Summer Session 2		
CF 690	Graduate Seminar: Capstone Project	4
Total Credits		42

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all prerequisites, completed a minimum of 30 approved course credits at FIT (up to nine [9] credits from other institutions may be transferable), achieved a final grade point average (GPA) of at least 3.0, and successfully completed the capstone seminar and all other program requirements.

Capstone Project

The graduating class is presented with two marketing and leadership challenges that reflect current beauty industry practices and trends and must develop creative solutions that involve all aspects of a corporate organization. The two capstone project groups are graded on their ability to react quickly and cohesively, analysis of the issues from the perspectives of the corporate environment, utilization of the concepts learned in the program, and presentation skills. Industry experts serve as panelists, critiquing and grading the capstone projects.

Time Requirement for Degree Completion

Students are expected to complete the degree within two years, beginning with their first semester of matriculation. Please refer to **Scholastic Standing** for exceptions to this time limit.

Domestic and Overseas Field Studies Travel

Please note: Students in the CFMM program should budget for three mandatory field studies (two overseas, one domestic), as these expenses are not covered by tuition. Refer to application materials for estimated costs, or contact the program manager.

Laptop

Students accepted into the CFMM program are expected to bring a laptop computer that meets current program specifications. For additional information, please contact the program manager.

Global Fashion Management

NYSED: 28922 CIP: 52.1101

The 45-credit, full-time Global Fashion Management program is offered in collaboration with Hong Kong Polytechnic University, the Institut Français de la Mode in Paris, and Centro in Mexico City. The program's purpose is to prepare emerging fashion executives for top managerial and leadership positions in the international fashion industry. Classes are held three evenings per week, allowing industry professionals to work while earning this advanced degree. The curriculum includes courses in production management and supply chain, global marketing and fashion brand management, culture and international business, corporate finance, politics and world trade, business policy, global retail management, entrepreneurship, and leadership. Four intensive seminars are taught at the participating institutions. The course of study is completed in a four-semester period. Graduating students are prepared for advancement within their sectors of the fashion industry. Curriculum is for the entering class of fall 2024.

PAMELA ELLSWORTH, Associate Chair
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fitnyc.edu/gfm

COURSE OF STUDY

Semester 1		
GF 502	Entrepreneurship, Innovation, and Creativity	3
GF 503	Capstone I: Concept Development	2
GF 581	Seminar: New York	3
GF 583	Culture and International Business	3
Semester 2		
GF 504	Capstone II: Legal Principles	2
GF 551	Global Supply Chain and Sourcing	3
GF 561	21st Century Marketing	3
GF 584	Seminar: Paris	3
Semester 3		
GF 585	Seminar: International Production: Culture and Practice	3
GF 602	Capstone III: Applied Research	2
GF 612	Financial Management	3
GF 621	Politics and World Trade Today	3
Semester 4		
GF 552	Strategic Management	3
GF 586	Seminar: Current Topics in Retail	3
GF 600	Organizational Leadership	2
GF 601	Seminar: Mexico	3
GF 603	Capstone IV: Summative Presentations	1
Total Credits		45

COMMON REQUIREMENTS

All degree programs require that students maintain a cumulative grade point average of 3.0 every semester while enrolled in the program. A student is placed on probation if their semester GPA is below 3.0. A student is not subject to academic dismissal at the end of their first semester in a degree program. A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0. A final GPA of 3.0 is required for graduation.

ADVANCEMENT TO DEGREE CANDIDACY

Eligibility to Attend Commencement Exercises

Candidates for the master's degree at FIT must have advanced to candidacy before being permitted to attend graduation ceremonies.

Degree Requirements

General

For admittance to degree candidacy, students must have satisfied all prerequisites, completed a minimum of 45 approved course credits, achieved a final grade point average (GPA) of at least 3.0, and successfully completed the capstone seminar. Students must have advanced to degree candidacy before being permitted to attend graduation ceremonies.

Capstone Seminar

Emphasis is placed upon global business concerns, including merchandising, sourcing, marketing, financial management, leadership, sustainability, and digital commerce, among other disciplines. Students collaborate on the capstone project with third-year law students from Cardozo School of Law, who act as consultants to GFM's client, offering legal advice based on copyright, trademark, privacy, counterfeit, and other legal issues. Individuals and teams are graded on their ability to analyze issues from the perspective of corporate or consumer environments, the collection and understanding of data, conducting effective surveys, utilizing concepts learned in the program, and professional presentations. A jury of industry professionals judges the final projects for entry into the final capstone event held in June for an audience of family, faculty, and industry executives.

Time Requirement for Degree Completion

See Scholastic Standing.

Travel

Please note: Students in the Global Fashion Management program should budget for the mandatory trips to Europe, Asia, and Mexico, as these expenses are not covered by tuition.

Scholastic Standing

Scholastic standing is determined by a semester index, computed by multiplying grade value by credit hours for the course, and dividing the sum by total credit hours the student carried.

The following grades are used for final marks

Grade	Quality Points
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D	1.0
F	0

Grade	Grade Value
IF	Incomplete converted to F
IN	Incomplete
IP	In progress
P	Passed
WD	Student-initiated authorized withdrawal
WF	Unauthorized withdrawal
Z	No grade
ZF	Missing grade converted to F

Grade	Grade Description
IF	IN grades not completed by the end of the next 15-week semester, converted to IF. IF is equivalent to an F.
IN	Incompletes are not assigned automatically; they may be assigned at the instructor's discretion. Coursework must be completed within six weeks of the start of the following semester. IN is computed as a P until appropriate letter grade is submitted. IN cannot become WD.
IP	Indicates that a student's master's thesis is in progress. Replaced by a letter grade when thesis is completed or by F if matriculation is not maintained.
P/F	A P grade is not calculated in the scholastic average, but credit is received and recorded on the academic transcript. An F grade will be calculated in the GPA.
WD	Student-initiated authorized withdrawal does not affect GPA.

WF	Unauthorized withdrawal. Carries a penalty: is equivalent to an F in GPA.
Z	No grade reported by instructor at grade-processing deadline: does not affect GPA.
ZF	Z grades not changed to an academic grade by the end of the next 15-week semester, convert to ZF. ZF is equivalent to an F.

REPEAT POLICY

1. A course with a grade of “F”, “WA”, “WD”, “IF”, “WF” or “ZF” may be repeated.
2. Internship (IC) courses may be taken a maximum of two times per degree program; only the first will count toward the degree requirements, and the second iteration will apply to excess credit and not qualify toward financial aid.
3. If a student receives a grade of “F” or “WF”, the original grade permanently remains on the official transcript.
4. If a student repeats the course, only the last grade earned will be included in the GPA, with the exception of internship courses.
5. A course originally taken for a grade cannot be retaken for a pass/fail grade.
6. A student who wishes to enroll in a third and final attempt of a course may do so only with the approval of the department chair or assistant chair of a student’s major.

TIME TO COMPLETION POLICY

1. Master’s Degrees

The timeline to completion begins on the date the student commences courses carrying graduate credit applicable to the degree program, and remains in place even if a student moves out of active enrollment for a period of time. In extenuating circumstances, students will be permitted one year in addition to the timeline to completion stipulated by their individual department to complete all requirements for the master’s degree.

The timeline’s for completion for graduate programs are as follows:

Program	Full Time	Part-Time
Art Market Studies	3 semesters	5 years
Cosmetics and Fragrance Marketing and Management	N/A	2 years
Exhibition and Experience Design	3 semesters	5 years
Fashion and Textile Studies: History, Theory, and Museum Practice	2 years	4 years
Fashion Design	2 years	N/A
Global Fashion Management	4 semesters	N/A
Illustration	3 years	N/A

2. Specific Policies for Completion of Qualifying Papers and Thesis Projects in Fashion and Textile Studies: History, Theory, Museum Practice and Art Market Studies

Students must maintain matriculation during the year (two semesters, inclusive of the semester of readmission, if applicable) allotted for the preparation of the qualifying paper or thesis. During this year, students must complete, submit, and receive final approval for the thesis or qualifying paper in order to be deemed eligible for degree completion by the Office of the Registrar. Only students who have completed all requirements and are deemed eligible for graduation will be permitted to participate in SGS Commencement exercises.

3. Exceptions to Time Limits

The School of Graduate Studies may grant any reasonable exception to the above time limits prior to the expiration of the time limit. A request for an extension of time to complete degree requirements must be submitted in writing to the Dean of Graduate Studies and include the following:

- Proposed plan of work
- Timeline for completing the degree
- Letter of support from the chair of the department
- Statement documenting the extenuating circumstances that justify the request for a time extension
- Statement of the impact that the proposed extension would have on the validity of the student's course work and program. The dean will form a committee to review all documentation. This committee will recommend a decision to the Dean of Graduate Studies.
- If the dean approves the request, the student must reapply for admission to the program. Upon reentering the program, the student is bound by the terms for completion of the degree outlined in the readmission application. Failure to follow the approved plan will result in termination from the degree program.
- If the Dean of the School of Graduate Studies denies an extension of the time, the decision is final.

INCOMPLETE GRADE POLICY/GRADUATE COURSEWORK

- An incomplete ("IN") grade is assigned at the instructor's discretion.
- Instructors must submit final grades for incompletes to the Registrar's Office within six (6) weeks of the start of the following regular semester.
- When an "IN" is granted, the instructor will specify and communicate to the student a due date that is no later than six (6) weeks into the next 15-week academic term (fall or spring).
- "IN" converts only to a letter grade and cannot become a "WD" or a "WF."
- If a grade for an incomplete is not completed/submitted within the appropriate time frame, the "IN" will roll into an "IF" at the end of the following regular semester.

ACADEMIC STANDARDS

The Office of the Registrar notifies students of their academic standing in writing via email at the end of the fall and spring semesters. Graduate students whose academic standing is academic dismissal may appeal the decision to the Faculty Senate Committee on Academic Standards. The academic standing appeal procedure is a formal request by the student seeking to appeal for an exception to the academic standing regulations as published in the college catalog and on the following website: fitnyc.edu/registrar. A student may appeal their status for three consecutive regular semesters following the decision of dismissal.

Following are the criteria for academic probation or academic dismissal for the School of Graduate Studies:

- A student is placed on probation if his or her semester GPA is below 3.0.
- A student is not subject to academic dismissal at the end of his or her first semester in a degree program.
- A student will be dismissed from the college after two consecutive semesters with a GPA below 3.0 and with an overall cumulative GPA below 3.0.

If a student is dismissed at the end of a semester, but is preregistered for an upcoming winter or summer session, the student will not be permitted to continue in that session. The registration will be canceled and tuition refunded.

Students who have been academically dismissed from the college are permitted to take only non-credit-bearing courses offered through the Center for Continuing and Professional Studies.

Please see fitnyc.edu/registrar for complete details for the academic standing appeal process and a copy of the appeal form.

ATTENDANCE

Attendance shall be taken in all classes. The general policy with regard to student attendance in any class is determined by the instructor and is announced to the class at the beginning of each semester.

On occasion, students are unable to attend a class session due to illness, accident, or other emergency. Students should contact their instructor(s) directly, via phone or email. If students are unable to reach their instructor(s), they should contact the instructor(s)' academic department office(s). Extended absences from class should be substantiated by appropriate documentation. For more information, see fitnyc.edu/rightsandresponsibilities.

No persons shall be expelled from or be refused admission as students of the college for the reason that they are unable to attend classes or to participate in any examination, study, or work requirements on a particular day(s) because of religious beliefs.

Students unable to attend classes on a particular day(s) because of religious beliefs shall, because of such absence on the particular day(s), be excused from any examination or any study or work requirements.

It shall be the responsibility of the faculty and the administrative officials of the college to make available to students absent from school because of religious beliefs an equivalent opportunity to make up any examination or study or work requirements that they may have missed because of such absence on any particular day(s). No fees of any kind shall be charged for making available such equivalent opportunity.

In effectuating the provisions of this section, it shall be the duty of the faculty and of the administrative officials to exercise the fullest measure of good faith. No adverse or prejudicial effects shall result to any student because of their availing themselves of the provisions of this section.

Any student who is aggrieved by the alleged failure of any faculty or administrative officials to comply in good faith with the provisions of this section shall be entitled to maintain an action or proceeding in the supreme court of the county in which the college is located for the enforcement of his or her rights.

It shall be the responsibility of the administrative officials of the college to give written notice to students of their rights under this section, informing them that each student who is absent from school because of religious beliefs must be given an equivalent opportunity to register for classes or make up any examination or study or work requirements that they may have missed because of such absence on any particular day(s). No fees of any kind shall be charged by the college for making available to such student such equivalent opportunity.

OFFICIAL WITHDRAWAL

A student who voluntarily withdraws from the college should go to the Registrar's office to begin the withdrawal process. Complying with this procedure will put the student's record in good order and will facilitate readmission to the Fashion Institute of Technology if the student decides to return in the future or wishes to have transcripts of grades sent elsewhere. Title IV recipients must have an exit interview with a counselor from Financial Aid Services before withdrawal.

MAINTENANCE OF MATRICULATION

To maintain matriculation, a degree candidate must register each semester following entry into a program for either (a) at least one approved course or (b) MM 701 Maintenance of Matriculation. If a student does not maintain continuous matriculation, or does not complete all degree requirements in the time allowed, that student will be required to apply for readmission to the program following the procedures and requirements listed in the catalog of the readmission year. If readmission is granted, the student will also be required to pay all delinquent maintenance of matriculation fees prior to being awarded the degree.

ACADEMIC OPPORTUNITIES

TRANSFER OF CREDIT

With the approval of the program chair, entering students may transfer up to nine (9) credits of graduate-level coursework from other accredited institutions and apply them toward the FIT graduate degree. All requests for transfer credit are made on a case-by-case basis.

Students already enrolled in FIT's graduate programs may, with approval, take courses at other institutions and apply those credits toward their graduate degree, but in no case may a student apply more than nine (9) credits from other institutions toward their FIT graduate degree. Permission is granted on an individual basis and must be preapproved by the program chair.

INDEPENDENT STUDY

Independent study opportunities are available to students in the fall and spring semesters and refer to individualized instruction, which is provided in a tutorial manner outside of a regularly offered class schedule. Participating students work with their sponsoring faculty member to create a course of study and learning outcomes for the independent study and sign an Independent Study Agreement Form (<http://www.fitnyc.edu/registrar/forms/independent-study.php>) to adhere to these learning outcomes. The faculty member assigns the credit value to the course based upon the anticipated learning outcomes and scope of work required during the course of the study.

For all graduate degree programs, a maximum of three (3) credits of independent study are allowed. Exceptions to this policy may only be considered in extenuating circumstances, and must be approved in advance, in writing, to the Registrar's Office by the department chair of the student's major.

Independent study requests are student initiated and must be made in the preceding semester. Students must have a minimum GPA of 3.5. Students must complete, sign, and submit the Independent Study Agreement Form, in conjunction with their sponsoring faculty member, by April 15 for fall semester, and November 15 for spring semester.

UNDERGRADUATE COURSES

Students who are matriculated full-time in any of FIT's master's degree programs may take additional undergraduate elective courses each semester at no additional cost. However, undergraduate courses do not meet master's degree requirements.

>>> **Courses** > > > > >

AM: Art Market Studies (MA)

AM 500 — Art Market Research and Valuation

3 credits; 3 lecture hours

Covers the fundamentals of art market research, from connoisseurship to the digital humanities. Students apply their knowledge of key resources and methodologies to the study of valuation.

AM 510 — History of the Art Market: Renaissance Italy to the Present

3 credits; 3 lecture hours

Provides an overview of the history of the art market from fifteenth century Italy to the present. It introduces the key actors and institutions that circulate works of art—among them, galleries, auction houses, advisors, art fairs, and museums—and charts their evolution.

AM 511 — Gallery Management and Operations

3 credits; 3 lecture hours

Examines the principles of gallery administration, with particular emphasis on commercial art galleries' business models, facilities, design, marketing initiatives, pricing, staffing and art fair participation.

AM 513 — The Auction Business

3 credits; 3 lecture hours

Introduces students to the inner workings of the auction business by focusing on how property is obtained for sale, how auction houses compete for consignments, the inter-departmental coordination required to bring works of art to the auction block and, finally, the mechanics of an art auction.

AM 522 — Postwar and Contemporary Art: 1945-1989

3 credits; 3 lecture hours

Provides a comprehensive survey of global developments in art from 1945 (the end of the Second World War) to 1989 (the dissolution of the Soviet Union and the fall of the Berlin Wall). Abstract Expressionism, Gutai, Pop, Arte Povera, Minimalism, Conceptual Art, Performance Art, Earth Art, Feminist Art, Postmodernism, and the rise of new media are explored using major critical and theoretical models. Where possible, museum and gallery visits are integrated into the course.

AM 523 — Art in a Global Context: Post-1989

3 credits; 3 lecture hours

Addresses the theoretical and sociopolitical parameters of art production, presentation, and exchange after 1989 in a global context. This investigation, steeped in specificity, and aimed at decentering the canon of art history, is further expanded in student presentations, term papers, and projects.

AM 531 — Marketing for Art Organizations

3 credits; 3 lecture hours

Introduces students to the basic principles of integrated marketing communications as they apply both to for-profit art organizations and non-profit institutions, such as museums. Surveys advertising, public relations, social media, and special events as they apply to the art world.

AM 533 — Market Structures and Dynamics

3 credits; 3 lecture hours

Prepares students for advanced interdisciplinary research and analysis of the art market through rigorous exploration of the histories and theories of economics, finance, and accounting, as well as their cultural and sociological critiques. Applies theoretical understandings to practical business decision-making and cultural policy formulation.

AM 600 — Case Study Research

3 credits; 3 lecture hours

Research and analysis of an existing art market organization, with the goal of producing a written business case study suitable for academic publication. Taught through field work, writing workshops, lectures, teaching observation, and guest speakers.

AM 602 — Innovation in the Creative Industries

4 credits; 2 lecture and 4 lab hours

Provides a hands-on approach to business innovation in the creative industries, with an emphasis on applications of digital technology. Taught through lectures, discussions, guest speakers, creative exercises, and self-reflection. Students develop a class wiki and a capstone innovation project.

AM 603 — Field Study

3 credits; 3 lecture hours

Comprised of introductory sessions on campus that introduce an art market center—in particular, its cultural, political, and historical context—followed by field study research where students engage in experiential learning. Visits to museums, non-profit organizations, galleries, auction houses, and private collections complement in-depth academic study.

AM 633 — Art Law and Professional Ethics

3 credits; 3 lecture hours

Considers the legal and ethical questions particular to art galleries, auction houses, museums, collectors, and artists. Topics covered include taxes, title, commissions, copyright, contracts, estates, reproductions, forgery, artists' rights, and the legal status of the art object.

AM 654 — Practicum: Strategic Management for Art Organizations

4 credits; 2 lecture and 4 lab hours

Familiarizes students with the process of identifying and addressing strategic challenges in existing organizations. Essential business research methods, especially interviewing, are a core component of this practice-based class. Students will collaborate with arts organizations / businesses throughout the semester.

AM 655 — Thesis Seminar

3 credits; 3 lecture hours

Introduces students to the MA thesis project and guides them through the research and writing process. Course workshops and lectures focus on research methodologies, academic writing style, and the development of an argument. Students periodically present their research and writing and receive critical feedback from peers.

AM 691 — Professional Development and Internship

3 credits; 3 lecture hours

A three-credit advanced professional development course to help graduate students chart their career paths, market themselves effectively, and transition successfully into the workforce. In-class workshops are complemented by 135-hour internships or, for professionally advanced students, equivalent experiential learning projects.

AM 692 — Independent Study in Art Market

1-3 credit; 1 lecture hour

Under the guidance of a faculty member, the student undertakes advanced work in a particular subject, pursues an individual project, or combines both of these activities. Proposals for independent study must adhere to school guidelines.

AM 701 — Thesis Preparation

3 credits; 3 lecture hours

With the approval of faculty advisors, students develop individual topics and research and write a thesis, following school guidelines.

AM 702 — Maintenance of Matriculation per Term

0 credits

Students must maintain matriculation after completion of their coursework until the thesis has been approved.

CF: Cosmetics and Fragrance Marketing and Management (MPS)

CF 501 — Environmental Fragrances for Non-CFM Majors

2 credits; 1 lecture and 2 lab hours

This course will introduce students to the role of scent in multiple CPG categories. It will provide an in depth knowledge of these product categories, the companies that produce them, and the role of sustainability and CSR. Students will be design and evaluate functional fragrances, incorporating them into finished products, and running sensory evaluation studies and stability test son them.

CF 505 — Innovations in the Development of the Beauty Industry

1.5 credits; 1.5 lecture hours

Students will be given the historical, sociological and socio-economic perspectives of the development of the beauty industry from ancient times through the present day, with emphasis on the 20th century. Particular attention will be given to events that evolved beauty culture, the adaptation of beauty products and ornamentation through different cultures, product and market innovations that changed beauty habits and rituals, and the contributions of other design arts to the packaging, merchandising and product development of the beauty industry. Individual companies that shaped the modern industry and innovators in the beauty and fragrance industry will be profiled.

CF 510 — Cosmetic Product Innovation

3 credits; 3 lecture hours

This course will provide students with the knowledge of how cosmetics are created and manufactured for the marketplace. Students will study both natural and synthetic raw materials used in the manufacture of cosmetics. They will evaluate the marketability of cosmetics, and will be provided with a cosmetics vocabulary.

CF 512 — Fragrance Product Knowledge and Development

2 credits; 2 lecture hours

This course will give broad insight into the challenges involved in globalization, and examine whether there is such a thing as a global market for fragrances. Students will learn about regional preferences in perfumes and the cultural, culinary, and social factors that influence these differences. They will study blockbuster brands to unlock the critical factors for success in developing a fragrance that can cross regional boundaries. Throughout the course, students will focus on the management of development teams and the steps involved in fragrance development, from concept initiation through creation to communications.

CF 513 — Corporate Finance for Managers

3 credits; 3 lecture hours

Students learn to recognize, read, analyze, and interpret financial statements (income statements, balance sheets, and cash flow statements), all within an international business context. Emphasis is placed on the importance of planning and control to the organization's success. The financial planning function is viewed from two perspectives: distribution channel and product category.

CF 514 — Fragrance Innovations in Consumer Products

2 credits; 2 lecture hours

This course will provide students with in-depth knowledge about the role of scent across various consumer product categories and channels of distribution around the world. Students will learn to identify consumer and category preferences as well as the societal, cultural, and other trends that shape them. Students will focus on the ever-important role of fragrance as part of the consumer's holistic everyday experience, and how it contributes to and impacts brand storytelling, integrated marketing communications strategy, and brand loyalty. Students will develop their critical thinking and analytical skills through the process of individual assignments and team interdisciplinary projects, and develop their technical skills through hands-on olfactive training. As part of the hands-on component, students will design and create a functional fragrance for a consumer product as part of their final joint interdisciplinary project, which also includes developing a unique brand positioning and story, olfactive and positioning maps, as well as pricing, distribution, and launch strategy.

CF 515 — Fragrance Product Innovation

3 credits; 3 lecture hours

This course will give students a broad insight into the fragrance development process and exposure to the key natural and synthetic raw ingredients in the perfumer's palette. Olfactive sessions will give students the opportunity to develop his or her "nose" and basic understanding of how fragrances are constructed. An historic overview of women's and men's fragrance evolution will be offered as well as key insights into modern trends, master branding, and a perspective on global fragrance development. The fragrance development process will be broken down to acquaint the student with the important steps in fragrance creation.

CF 516 — Color Cosmetic Product Innovation

3 credits; 3 lecture hours

Color cosmetics is the fastest growing beauty category. This course will prepare students with strategies that will promote creative, analytical and critical thinking skills needed in the innovative design and technical process and the necessary business decision making skills at the management level to excel at successful new product innovation.

CF 518 — Hair Care Product Innovation

3 credits; 3 lecture hours

The dynamic haircare sector of the beauty market encompasses a range of products and services dedicated to the care, styling, and maintenance of hair and scalp. This course prepares students to manage and lead in the hair sector through incorporating consumer trends into product development, and crafting successful product launches.

CF 520 — History and Strategy Development in the Beauty Industry

3 credits; 3 lecture hours

Students will be given the historical, sociological and socio-economic perspectives of the growth and development of the beauty industry from ancient times through the 20th century. Particular attention will be given to events that shaped the ideas of beauty through the ages, the adaptation of beauty products and ornamentation through different cultures, and the contributions of other design arts to the packaging and product development of the beauty industry. Individual companies that shaped the modern industry and luminaries in the beauty and fragrance industry will be profiled to give students a sense of their own/their corporation's role in the development of the industry.

CF 521 — Packaging Design Development

2 credits; 2 lecture hours

Course introduces students to packaging design development and brand identity for beauty products. Students will learn creative process management related to brand identity, innovation, concept development, thumbnails, and comprehensives for packaging design. Lectures and assignments provide an understanding of packaging design systems & techniques, materials, and related sustainability issues.

CF 530 — Consumer Insights

2 credits; 2 lecture hours

The ability to develop actionable insights about consumers in the beauty and personal care industries is one of the most important aspects of strategic brand management today. Students will learn how to design and implement market research, and to identify and explain new and cutting-edge techniques for studying consumer behavior such as ethnographic studies, trend and future forecasting, digital/social media data gathering, and big data. This course covers qualitative and quantitative research methodologies, the logic of scientific inquiry, the use of secondary information sources and database management, as well as data analysis, devising actionable insights and the preparation of executive management research reports and presentations. Students will analyze, synthesize and evaluate learnings by conducting actual qualitative and quantitative consumer market research in the field and through in-person and digital surveys, and be able to derive conclusions and consumer insights that can be applied and incorporated into strategic brand management and marketing activities in the beauty industry. Managers will learn how to influence and steer appropriate research plans and methodologies within their own companies, divisions or brands, including the operational and financial components of these activities.

CF 533 — Patterning Global Markets

4 credits; 4 lecture hours

This intensive overseas seminar provides an opportunity to research individual country markets by gathering consumer insights data, analyzing brand case studies, qualitative interviews with global business leaders, and market field visits to retailers and other influential consumer business models. Students will gather relevant data and perform onsite research as part of a structured exercise in “how to pattern a market.” During the country market visits of their field study, students will examine the global implications of current marketing and management issues in the beauty (and related) industries and prepare a field observation report that specifically addresses a particular product sector, consumer sector, or retail channel across all overseas markets visited, and in comparison to the US market.

CF 541 — Communication and Presentation Skills for Managers

3 credits; 3 lecture hours

Using an interactive format to teach effective communication skills for the modern manager. This course emphasizes both conventional and technologically enhanced preparation and presentation techniques. Communication workshops and weekly presentation skills practice sessions utilizing video playback and personal coaching are included. The use of PowerPoint and teleprompter is covered. Written assignments include workbook exercises, reports on relevant experiences, and strategic communication plans.

CF 562 — Market Research & Strategy

2 credits; 2 lecture hours

This course prepares managers to direct market research and obtain consumer input for new product development. The course covers the ethics of marketing research; the logic of scientific inquiry; the use of secondary information sources; conducting qualitative research and preparing surveys; sampling techniques; basic data analysis; preparation of research reports.

CF 592 — Independent Study: Cosmetic and Fragrance Marketing

1-4 credit

Under the guidance of a faculty member, students undertake advanced work, pursue an individual project, or combine both of these activities toward a subject of their choosing. By completing an independent study, a student can begin to specialize in a selected area of interest. Proposals for independent study must be submitted in a timely fashion, and must adhere to the guidelines set by the School of Graduate Studies.

CF 615 — Managing the Creative Process

1.5 credits; 1.5 lecture hours

Students are introduced to the creative development process for cosmetics and fragrance. Emphasis is placed on management and interpersonal skills needed to develop a climate of innovation through creative departments, creative personnel, and creative materials. Presentations and lectures cover the design process, the role of branding in design, and the importance of creative processes to corporate innovation.

CF 641 — Corporate Finance for Managers

3 credits; 3 lecture hours

Within an international business context, students learn to read, analyze, and interpret such financial documents as income statements, balance sheets, and cash flow statements. Activities critical to an organization's success will be explored: financial planning, asset management, as well as the role of information technology. The concept of value creation in conjunction with the merger and acquisition decision-making process is also studied.

CF 652 — Retail Management

2 credits; 2 lecture hours

Provides students with knowledge of the broad range of distribution channels for beauty products, and how each channel impacts decisions regarding product mix, packaging, location, point-of-purchase materials, advertising, promotion, servicing, logistics, and training. New and emerging distribution channels will be studied, along with their effect on existing retail and non-retail businesses.

CF 655 — Commerce Management

2 credits; 2 lecture hours

This course will provide students with knowledge about the evolving channels of distribution for beauty and personal care products, as well as how each channel functions differently and impacts brand strategy and decisions relating to product mix, pricing, packaging, space/location, point-of-purchase materials, product information, advertising, promotion, servicing, logistics and training. Students will explore the impact of digital technology on the decision-making process and consumer experience. In addition, students will learn the importance of building strong relationships and agreements with commerce partners, as well as how to effectively negotiate those agreements.

CF 660 — International Business Practices

1.5 credits; 1.5 lecture hours

This is an advanced graduate-level course on global trade and international business, with a special focus on the issues faced by international cosmetics and fragrance companies. A strong emphasis is placed on developing those competencies expected from mid-level and senior managers in global companies: knowledge of major international markets and international management practices, ability to summarize and present the results of business analyses and research, and ability to work productively and creatively as the member of an international team.

CF 663 — Graduate Seminar: Advanced Topics in Marketing

4 credits; 4 lecture hours

This seminar is designed to cultivate business acumen about the consumer, brands, categories, channels and markets from the consumer and corporate marketing management points of view, with a focus on consumer products within and outside of the beauty industry. This course promotes innovative and disruptive thinking, through the process of critical analysis and problem solving around current marketing issues, emerging trends, predictions and implications. It includes guest speakers, industry case studies, and workshops, and a US field study component to one or more markets outside the tri-state area, to engage the students outside the classroom in order to explore the role of technology firms, private equity and disrupter entrepreneurs that impact CPG commercial channels and product innovation. This course provides a forum for critical analysis of local and global marketing issues and the identification of new opportunities in product marketing and value creation. It includes oral presentations, written assignments and extensive teamwork.

CF 665 — Building a Social Brand

1.5 credits; 1.5 lecture hours

In this course, students will explore the ever-evolving landscapes of Digital and Social Media. Through reading assignments, case studies, discussions, and interactive exercises, they will gain a deeper understanding of these platforms and how they continue to affect and change consumer insights. They will gain the necessary knowledge and skills needed to create (or enhance) Social Identity for a brand; integrate Social Media into a broader marketing strategy; craft shareable brand narratives; develop 2-way, value-based relationships with influencers, consumers, and stakeholders; and identify key performance indicators that can be measured against business goals and objectives.

CF 670 — Graduate Seminar: Advanced Topics in Leadership

4 credits; 4 lecture hours

Focuses on senior-management level strategic leadership and decision-making. Reading assignments highlight leadership, management theory, and organizational behavior. Case studies, industry guest lecturers and workshops explore actual business responses to strategic issues. Topics include emotional intelligence/leadership personality profiles, situational leadership, influencing skills, cross-cultural and global leadership, team leadership, change management, mentoring/coaching, negotiation skills and corporate ethics. Students will develop and foster their own appropriate, respectful and consistent leadership style that is adaptive to the culture or situation within their organization, division and department. Students will gain an understanding of how their leadership style and actions impact the achievement of corporate goals and influence the actions of peers, team members, direct reports, senior management, the corporate culture, and greater community of stakeholders.

CF 675 — Global Supply Chain Management

1.5 credits; 1.5 lecture hours

This course is designed to expand the knowledge of managers about the rapidly changing world of global supply chain management, with a focus on the cosmetics, fragrance, and personal care industries. Managers will learn about global supply chain systems, ranging from R&D, cost management, sourcing, supply planning, demand planning, plant and equipment, manufacturing, transportation, and distribution. This course will allow managers to identify and utilize supply chain metrics and scorecards to optimize the supply chain network. These concepts will be presented from the supplier, company-owned manufacturing, outside contract manufacturing, and retail perspectives. Other areas covered will include financial planning, computer software management systems, and risk management assessment and mitigation.

CF 681 — Global Trade

3 credits; 3 lecture hours

The course will introduce and illuminate the theory and practice of international trade. Case studies will be used extensively and the international business experience of the course participants will also be called upon to internalize the lessons of the course. Debate and resolution of actual situations, taken from the industry, will be used to study international business methods. Specific areas to be studied will include global marketing and distribution, channel management, cross-cultural negotiation, government regulation, and the export marketing of cosmetics and fragrance products.

CF 682 — Global Cosmetics and Fragrance Markets

4 credits; 4 lecture hours

This intensive overseas session provides an experiential component to the global issues covered in the curriculum. Students will examine the global implications of current marketing and management issues in the beauty industry and prepare a marketing project that specifically addresses global components of marketing and brand management.

CF 683 — Graduate Seminar: Capstone Research Seminar

3 credits; 3 lecture hours

Curriculum covers traditional academic research methodologies, such as primary research analysis, qualitative research (expert interviews and field observations), and original quantitative consumer research to inform student's Capstone research. The course supports the development of the rigorous research deliverables produced by the students annually in CF 690: Graduate Seminar: Capstone Projects.

CF 690 — Graduate Seminar: Capstone Project

4 credits; 4 lecture hours

Students research, analyze, and ideate innovative solutions to complex industry issues as a final interdisciplinary distinct global research study for the capstone project. Each section conducts highly-focused research on a different topic, including extensive desk and field research, as well as original qualitative and quantitative surveys. Students are evaluated on their research skills, their ability to innovate solutions to complex issues, and their presentation skills. In addition to research reports, research white papers, and presentation in academia, the student groups organize and present their research to industry executives and in panels and symposia in multiple forums in industry in the US and abroad.

CF 691 — Graduate Seminar: Capstone Project

2 credits; 2 lecture hours

The student groups, developed in the final year Graduate Seminars, will be presented with current marketing and management issues in the beauty industry and be expected to develop a creative solution that involves critical thinking from the perspective of all functions and disciplines within a corporate organization. Groups will be graded on their abilities to react quickly and cohesively, analyze an issue from many functional perspectives in a corporate environment, utilize concepts learned in the MPS program, and their presentation skills. Industry experts will be invited to sit as panelists for critique and grading of the capstone presentations.

CF 692 — Independent Study: Cosmetic and Fragrance Marketing

1-4 credit; 1 lecture hour

Under the guidance of a faculty member, students undertake advanced work, pursue an individual project, or combine both of these activities toward a subject of their choosing. By completing an independent study, a student can begin to specialize in a selected area of interest. Proposals for independent study must be submitted in a timely fashion, and must adhere to the guidelines set by the School of Graduate Studies.

ED: Exhibition and Experience Design (MA)

ED 501 — Sustainability for Exhibitions

3 credits; 6 lab hours

A series of exercises and design projects assist students in studying the impact of sustainable materials and practices for exhibitions and tradeshow events on society, design, cost and project management.

ED 502 — Experiential Branding Design and Research

1.5 credits; 3 lab hours

This course introduces students to design research methods based on a people-first approach, participatory design relating to building branded experiences; along with learning the fundamentals of typography, color, visual language and crafting the brand voice and messaging for building concepts that deliver concrete solutions to broaden the scope of projects.

ED 523 — Exhibition Design for the Museum Setting

3 credits; 6 lab hours

This studio-based course explores the great diversity of museum exhibitions such as permanent, pop-up, traveling, virtual and collections-based, and the myriad types of museums including art, historic, children's, science, halls of fame, zoos, botanic gardens, religious, and memorials. This course incorporates multiple applied projects featuring a complete exhibition concept design program for a museum client.

ED 531 — Presentation Techniques

3 credits; 6 lab hours

Introduces the planning and design of professional presentations, including drawings, digital images, and boards. Quick and formal sketch techniques, as well as appropriate materials, are reviewed. This course functions in an interdisciplinary manner with ED 542.

ED 542 — Exhibition Design Graphics

3 credits; 6 lab hours

Explores graphic design communication system, including graphic identity and program development. Imagery and typographic solutions, with an emphasis on two- and three-dimensional design development, are covered. Guest lecturers and site visits included.

ED 571 — Illuminating the Exhibition Experience

3 credits; 6 lab hours

Introduces the role of light in exhibition design in the conversation and interpretation of objects. Topics include illumination of art and text; the relationship between illumination, color, and human response; light as a facilitator of visual communication, merchandising, and education; and light in theatric and thematic exhibition experiences. Illumination methods and the needs of museums, galleries, and trade shows are explored. Assigned reading, demonstrations, guest lectures, and hands-on experience are included.

ED 572 — Historical Perspective and Theory

3 credits; 1 lecture and 4 lab hours

This studio-based course explores the history, theory, and practice of exhibition design. Through presentations, studio design work and visits to design firms, museums, public and corporate venues, students examine key events and issues. Emphasis is placed on exhibitions as arbiters of fact and content authority, and the extraordinary gains being made in design innovation.

ED 573 — Exhibition Design International Professional Practices Seminar

3 credits; 1 lecture and 4 lab hours

Students work directly with international business partners to learn fundamental, state of the art, business practices. Through panel discussions, presentations, industry-led tours, and studio work, they delve into current marketing, management, and vendor relationship issues that impact the world of exhibitions and project management.

ED 581 — Introduction to the Exhibition Design Studio

1.5 credits; 3 lab hours

Addresses the three-dimensional challenges faced by exhibition designers. Topics include space design; conceptual development of a thematic approach; and creation of a presentation system for products, artifacts, or artwork. Guest lecturers include exhibition designers, producers, and historians. Site visits incorporated when possible. All student projects must meet American with Disabilities Act (ADA) standards. This course functions in an interdisciplinary matter with ED 541.

ED 582 — Exhibition and Planning Design Studio

3 credits; 6 lab hours

Develops an understanding of small- and large-scale projects. Three assignments drawn from such exhibition venues as galleries, museums, trade shows, symposia, and traveling exhibitions are required. Students develop exhibition-design programs that include research, programming, space planning, lighting, graphics, audiovisual components, electronic media, and proposal/presentation development.

ED 584 — Exhibition Development and Evaluation

3 credits; 6 lab hours

This studio-based course introduces students to exhibition design development processes and the variations in practice across different venues. Brainstorming and ideation techniques are exercised and key phases and deliverables explored. The role that exhibition evaluation plays within the exhibition development and design process will be introduced and applied, including Front-End, Formative and Summative.

ED 600 — Spatial Experience Design & Integrated Technologies: Capstone

3 credits; 6 lab hours

During this individualized studio course, each student will develop a unique experiential design project to apply and test their thesis hypothesis. The course incorporates Universal Design Principles, sustainable methods and materials, and the integration of the latest emerging technologies. The student will create a Final Design drawing and specification package following all industry standards.

ED 632 — Advanced Presentation Techniques

3 credits; 6 lab hours

Covers digital enhancement of manual sketches, portfolio development, and the design, style, layout, content, labeling, and material for each individual's thesis project.

ED 643 — Exhibition Design Graphics II

3 credits; 6 lecture hours

Focuses on the development of the interactive components and graphic elements, specifically all collateral and print items, for each individual's thesis project. Covers the graphics requirements of the Americans with Disabilities Act (ADA).

ED 651 — The Exhibition Model

3 credits; 6 lecture hours

Focuses on the construction of three-dimensional exhibition models, and the role these models play in communicating exhibition design concepts. Students develop projects from initial visits to finished presentation pieces. Includes lectures, industry presentations, and site visits to professional model-making facilities.

ED 691 — Capstone Project Development & Qualifying Paper

3 credits; 6 lab hours

This Capstone level course is conducted in concert with co-requisite courses ED643Exhibition Design Graphics II, ED651The Exhibition Model, and ED 600 — Spatial Experience Design & Integrated Technologies: Capstone. Utilizing college resources including the Library and The Writing Studio, and via a series of studio-based exhibition development and creative writing exercises, students will generate the foundation of their final capstone exhibition design project and complete a graduate level Qualifying Paper.

Corequisite(s): ED 632 and ED 643 and ED 651.

ED 692 — Independent Study: Exhibition and Experience Design

1-3 credit

Under the guidance of a faculty member, students undertake advanced work, pursue an individual project, or combine both of the activities toward a subject of their choosing. Proposals for independent study must be submitted in a timely fashion, and must adhere to the guidelines set by the School of Graduate Studies.

FT: Fashion and Textile Studies: History, Theory, Museum Practice (MA)

FT 521 — Fashion History through the Nineteenth Century

3 credits; 3 lecture hours

Surveys the history of fashionable dress in the West from the late Middle Ages through the nineteenth century, with the goal of surpassing the simple chronicle of changing styles to explore the meaning of fashion in the broadest possible context. Students will define fashion, its relation to the arts and function in society, and determining when its history begins, using an interdisciplinary approach that examines a range of scholarly resources, including literature of the field and primary sources. Lectures supplemented by extensive use of the costume collection at The Museum at FIT. A midterm presentation interpreting fashion in a work of art, a 10-15 page research paper, and an object-based final examination are required.

FT 522 — History of Textiles through the Nineteenth Century

3 credits; 3 lecture hours

Examines the history of textiles from antiquity through the nineteenth century, including woven silks, embroideries, lace, tapestries and printed and painted cottons. Significant developments in the style, technology and function of textiles from Asia, Europe, the Islamic world and the Americas are studied in the context of their artistic, cultural and economic importance in pre-industrial societies.

FT 523 — History of Twentieth-Century Fashion

3 credits; 3 lecture hours

A study of western fashion, from the Belle Epoque to hip-hop America. The formation and definition of "modern" fashion and the influences of modern art, internationalism, postmodernism, the world wars, designers, Hollywood and advertising will be considered. A term paper and presentation on 20th-century costume or accessory, with analysis of its historical or cultural influences, and development of a theory regarding its importance to 20th-century culture, is required. Students take an interdisciplinary approach and examine the full range of sources available through their readings and assignments. Lectures are supplemented by use of the costume collection at The Museum at FIT.

FT 524 — Dress and Textiles in World Cultures

3 credits; 3 lecture hours

Examines important manifestations of dress and its context in a selection of world cultures. The historical range spans two millennia, and the settings range from nomadic societies and rural communities to urban court and merchant groups. The impact made on dress by issues such as religious/symbolic beliefs, ideas of gender, and design and technology occupies a central position in the methodology suggested for this course. Aspects of material culture will be included, particularly when examining development of dress typologies, conditions for lifestyles, and textile production and its artifacts. Emphasis will be placed on examples typically encountered in the collections of museums and other cultural institutions.

FT 541 — Proseminar: Critical Writing, Research Techniques, and Documentation Methods

1 credit; 1 lecture hour

In this course students encounter the resources available for fashion and textile studies at FIT, in New York City and online, and learn to use them through a series of interrelated research and writing assignments designed to build the skills of scholarly practice in a multidisciplinary field.

FT 551 — Collection Management Skills

3 credits; 2 lecture and 2 lab hours

Covers all aspects of the handling practices and storage techniques for the proper management of textile and costume collections. Assessment and planning, archival material choices, environmental control, lighting, making custom-built supports and boxes, packing and shipping, risk evaluation, crisis control, and current collections management software systems used in institutions will be investigated.

Corequisite(s): FT 541.

FT 552 — Museum Theory and Practices

3 credits; 2 lecture and 2 lab hours

This course is a curatorial workshop where students create virtual exhibitions, conceive of a theme, select objects and write all accompanying texts. They engage in peer and professional critiques of their projects. Through readings and discussions they examine museums as cultural institutions, considering issues that influence curatorial practices. During the final weeks student teams create proposals for the following year's Fashion and Textile Studies exhibition at the Museum at FIT.

Prerequisite(s): FT 541.

FT 561 — Fiber and Fabric: Identification and Analysis

3 credits; 2 lecture and 2 lab hours

Investigates the components and structures of textiles examining polymers, fibers, yarns, and weave structures. The chemical and physical nature of individual fiber types is studied at the polymer level; methods for fiber identification are introduced. Students will become familiar with the polarizing light microscope and photomicroscopy. Examination of all standard fabrics as generic structures and as specific/vernacular-technique materials. Particular emphasis on technical and analytical skills, and descriptive vocabularies for application in labs, cataloguing assignments and exams. The historic framework and interaction between the requirements of technology and design are also included. Students will be expected to perform professional identifications of fibers and textiles from the Fashion and Textiles Study Collection.

FT 562 — Conservation Practices: Theory and Technique

3 credits; 2 lecture and 2 lab hours

Provides both the scientific foundation and the basic technical skills useful in designing and carrying out preservation plans for collections management, and simple conservation treatments for historic textiles, costumes, and accessory materials. Building upon their prerequisite documentation and handling skills, students are taught to recognize signs of deterioration and design basic preventive conservation procedures. Includes documentation, vacuuming, realignment, rolling/folding, stitching (for both repair and mounting), wet and dry cleaning, dye-to-match techniques, and the identification and understanding of problematic materials. Using objects from the Graduate Studies collection, students are asked to perform and document simple treatments and handling procedures in a standardized and professional manner.

FT 620 — Fashion Theory I: Art Historical and Social Theories of Fashion

3 credits; 3 lecture hours

This course introduces students to fashion theory and to related critical approaches to the study of textiles and dress. They read and discuss the foundational authors of fashion theory drawn from various disciplines, and through papers presented in class, explore ways to test and apply these theories in the analysis of historical and contemporary fashion.

Prerequisite(s): FT 541.

FT 623 — Contemporary Fashion: Research and Criticism

3 credits; 3 lecture hours

In this course students research and study fashion from circa 1990 to the present, with the goal of writing insightful fashion criticism. Through readings, discussions, writing assignments based upon historical and visual research, and critiques, they characterize fashion on the world's runways and streets, and assess the environmental and social impacts of the fashion industry.

FT 624 — History of Fashion Journalism and Visual Media

3 credits; 3 lecture hours

This course covers the history of fashion journalism, including illustration and photography, from its origins in the Renaissance to the contemporary fashion media, concentrating on the most influential writers, artists and photographers from the mid-nineteenth through the twentieth centuries.

FT 625 — History of American Men's Wear

3 credits; 3 lecture hours

Explores the history of men's clothing and fashion from the seventeenth to the twentieth centuries. Traces the development of the modern suit with reference to its European roots, the influence of world cultures and the impact of media on it, as well as its relationship to women's dress. Includes illustrated lectures of garments and sample books in the costume and textile collections of the Museum at FIT, the Costume Institute, and Special Collections of the Gladys Marcus Library.

FT 626 — Modern Textiles: Designers, Makers, and Markets

3 credits; 3 lecture hours

Investigates contextual relationships of textiles in terms of their creation, marketing, and reception. Includes structural and stylistic analysis, as well as biographical research. Historical and contemporary textiles are examined and a methodology of analysis and documentation that specifically includes interdisciplinary approaches is developed. The rapid, global, technological advances of the twentieth century are given particular attention as they pertain to traditional, industrial, and contemporary textile practices.

FT 631 — Special Topics

0 credits

An advanced, third-semester research seminar focusing on a topic of special interest or import to the field of fashion or textile studies. Requires original research leading to a meaningful outcome, such as publication in a professional-level magazine, journal. Use of the collections of The Museum at FIT and the Special Collections of the Gladys Marcus Library is strongly encouraged. The process of selecting an appropriate publication target will be discussed. Topics can range from focused studies of a specific historical periods, designers, fashion trends, regional areas, types of accessories, or specific influences, to themes including the history of fashion photography, the history of fashion theory, examinations of cultural and consumer studies, material culture, or related decorative arts. Term paper required.

FT 631A — Special Topics: A Study of Surface Embellishments

3 credits; 3 lecture hours

FT 631B — Special Topics: Contemporary Fashion; Research and Criticism

3 credits; 3 lecture hours

This course is a research and writing seminar focusing on contemporary fashion, defined as circa 1990 to the present, with the goals of studying it in historical perspective and writing insightful fashion criticism. Through readings and research participants will attempt to characterize fashion on the world's runways and streets, identifying key practitioners and subcultural styles and addressing important issues such as the environmental and social impact of the fashion industry. All of the research will be presented in class and assignments submitted on the course management system.

FT 631C — Special Topics: Scientific Research and Readings in Conservation

3 credits; 3 lecture hours

FT 631D — Overview of Modern Tapestries: Literature, Techniques, and Conservation methods

3 credits; 3 lecture hours

This course is a reading/research seminar. While the subject to be investigated will change from year to year, the goals of the course remain constant. An advanced seminar in the students' 4th term should present a significant challenge and require original research that leads to a meaningful outcome, such as would be expected for research needed for a professional level conservation journal or professional proceedings publication. Research skills for a conservation based investigation are different than that for an art historical study. This course will focus on the special research skills and conservation resources needed to compile appropriate references for publication of a paper or creation of an original poster concerned with modern tapestry. Areas of investigation will include but not be limited to such topics as a study of the chemistry of materials used, the physical breakdown pathway typical of tapestry woven art, a historical compilation of treatment choices, special techniques used in the creation of modern tapestry, and appropriate conservation methods. An annotated bibliography as well as several presentations will be expected.

FT 631E — Special Topics: History of Fashion Journalism and Visual Media

3 credits; 3 lecture hours

FT 632 — Advanced Curatorial: Acquisitions Theory and Practice

3 credits; 3 lecture hours

Studies the role of the curator in the acquisition process and develops written and analytical skills used in the assessment and documentation of acquisitions and their use in exhibitions. Covers standard collecting processes, including identifying areas of weakness in a collection; working with a budget; identifying legitimate sources for purchases; collegial collaboration on purchases; the role of the conservator in researching objects for purchase; funding sources; and proposing, describing, and presenting an object to your department chief and/or director. Emphasizes visual analysis of objects and trains students to pick out key characteristics, identifiers, and flaws at a fast pace. Composition of catalog entries and written acquisition rationales covered. The end of the course focuses on developing exhibitions around specific collections.

FT 633 — Advanced Theory: Symposium Seminar

3 credits; 3 lecture hours

Research seminar focusing on a selected topic of interest within the field of fashion or textile studies culminating in the annual Fashion and Textile Studies Symposium. Subject will change from year to year. Topics present a significant academic challenge and require original research and theoretical framework that leads to a substantial outcome, such as would be expected at a professional academic conference or symposium.

Prerequisite(s): FT 541.

FT 634 — Advanced Curatorial: Historic Interiors

3 credits; 3 lecture hours

In this course, students broaden their understanding of the key European and American decorative arts from the seventeenth through to the early twentieth century. They study decorative art objects and textiles found in American public collections. Material culture, geography, and trade are addressed. Professional museum interpretation and care of objects within historic interiors is covered.

FT 653 — Costume and Textile Mounting Skills

3 credits; 2 lecture and 2 lab hours

Examines the issues and provides practical experience in the preparation and mounting of dress items, accessories, and flat textiles for exhibition. Skills include sketching, historical research, analysis of apparel structure, draping techniques, customizing of mannequins to accommodate historic style and size variations, and specialized supports. Construction of special strainers, tubular supports, press-mounts, and a variety of stitch-supported hanging techniques covered. All assignments include use of standard professional documentation and photography. Includes general introduction to garment construction through lectures and use of both the Fashion and Textiles Study Collection and The Museum at FIT.

FT 654 — Exhibition: Planning and Interpretation

3 credits; 1 lecture and 4 lab hours

In this course students plan an exhibition at The Museum at FIT and gain a deeper understanding of curatorial practice and the responsibilities of exhibition design and public outreach in a museum setting. Working in teams, they refine the thesis of the exhibition and execute each stage of the process.

Prerequisite(s): FT 541 and FT 552.

FT 655 — Exhibition: Practicum

3 credits; 1 lecture and 4 lab hours

Using the exhibition theme selected in FT 654, students make the final selection of objects, prepare the narrative materials, create a publicity plan, design and participate in the installation, and evaluate the educational program. Outside experts are invited to assist the students as appropriate. This course is taken on a Pass/Fail basis.

FT 663 — Advanced Conservation I

3 credits; 2 lecture and 2 lab hours

Required for conservation-emphasis students; open to qualified curatorial students with instructor permission. Provides practical experience in advanced conservation treatments, including adhesive treatments and advanced support treatments, permanent press-mounts, surface consolidations, re-warping and re-weaving. Visits to museum conservation labs allows in-depth contact with specific conservation disciplines, specifically upholstery, ethnographic objects, tapestry, and rugs. Students will select an appropriate object and begin work on a conservation-related qualifying paper.

FT 664 — Advanced Conservation II

3 credits; 2 lecture and 2 lab hours

Required for conservation-emphasis students; open to qualified curatorial students with instructor permission. Provides practical experience in advanced conservation treatments, including adhesive and advanced support treatments, surface consolidations, overlay and underlay procedures, and re-warping and re-weaving. In addition to several treatment experiments, students will continue work on the required qualifying paper, performing a treatment on the object selected in FT 663. The treatment must include analysis, condition assessment, treatment pre-testing, treatment proposal, photo documentation, time and cost estimates, completed treatment and final assessment. Professional reporting and documentation, as well as historical-context research and full structural analysis, are required. All documentation will be assembled in a portfolio.

FT 691 — Internship: Preparation and Planning

1 credit; 1 lecture hour

The Fashion and Textile Studies internship is a supervised field experience in a museum, archive, conservation center, library or other suitable organization. This course prepares students to secure positions and guides the application process.

Prerequisite(s): FT 541 and FT 551 and FT 561 and FT 521 and FT 522.

FT 692 — Independent Study

1-3 credit; 1 lecture hour

Under the guidance of a faculty member, students undertake advanced work, pursue an individual project, or combine both of these activities toward a subject of their choosing. By completing an independent study, a student can begin to specialize in a selected area of interest. Proposals for independent study must be submitted in a timely fashion, and must adhere to the guidelines set by the School of Graduate Studies.

FT 693 — Internship: Completion and Assessment

1 credit; 1 lecture hour

The Fashion and Textile Studies internship is a supervised field experience in a museum, archive, conservation center, library or other suitable organization. This course guides the documentation, completion and assessment of the internship experience.

Prerequisite(s): FT 691.

FT 701 — Qualifying Paper Seminar

2 credits; 2 lecture hours

A research seminar and writing workshop, this course requires students in the MA program in Fashion and Textile Studies to formulate an appropriate topic for their qualifying paper, secure an advisor, and write their qualifying paper proposal.

GF: Global Fashion Management (MPS)

GF 501 — Seminar: New York

0 credits

GF 502 — Entrepreneurship, Innovation, and Creativity

3 credits; 3 lecture hours

This course provides a survey of theories, research, and best practices across the fields of entrepreneurship, innovation, and creativity. Students explore the entire entrepreneurial process—from idea generation to product launch to owner exit—and considers the unique aspects of social entrepreneurship, high tech start-ups, and family business.

GF 503 — Capstone I: Concept Development

2 credits; 2 lecture hours

In this innovation practicum, students launch their two-year capstone projects. Focusing on idea generation, research-based concept development, and project management skills, students begin to address a critical issue in global apparel, accessories, or a related lifestyle industry. Outputs include a project or business model canvas and a capstone project roadmap.

Corequisite(s): GF 502.

GF 504 — Capstone II: Legal Principles

2 credits; 2 lecture hours

In this second stage of the capstone project, students collaborate with local law school students to identify and address project plan risk stemming from legal and regulatory issues. Compliance knowledge is integrated into plans for the construction of a product prototype.

Prerequisite(s): GF 503.

GF 551 — Global Supply Chain and Sourcing

3 credits; 3 lecture hours

This course explores the fundamentals and best practices of managing global supply chain and sourcing activities, and current and serious challenges for businesses. Discussion includes designing for circularity, procuring materials, digitizing production, data-driven demand planning, near shoring and global production portfolios, as well as the impact of trade policy on supply chains. Students will learn how a fashion business supply chain is essential to delivering to customers the product(s) and services they expect, and how and when they can expect it.

GF 552 — Strategic Management

3 credits; 3 lecture hours

Through readings, case studies, and a technology-based simulation, students engage with the complexity of why some organizations perform better than others. This course emphasizes the application of multifaceted frameworks to both analyze critical issues impacting organizational outcomes and practice data-driven, strategic and tactical decision-making.

GF 561 — 21st Century Marketing

3 credits; 3 lecture hours

Market analysis, positioning, pricing, branding, and promotion in the digital era. Through engagement with frameworks, case studies, and current multimedia examples, students explore online/offline, local/global, luxury/mass market, and cultural production/consumption tensions. Students develop practical marketing skills while expanding their understanding of marketing history, theory, and ethics.

GF 581 — Seminar: New York

3 credits; 3 lecture hours

The New York seminar focuses on U.S. retail concepts, the role of factoring and private equity in the New York industry, digital commerce and technology, design and retail entrepreneurship, and current trends in the New York industry.

GF 583 — Culture and International Business

3 credits; 3 lecture hours

Explores the relationship of international business practices to various national cultures. Applies concepts borrowed from cultural anthropology and sociology to specific problems and situations encountered in international business. Using case studies, team projects, and simulation exercises, to highlight common dilemmas encountered in marketing, negotiations, human resources, business communications, organizational structure and management.

GF 584 — Seminar: Paris

3 credits; 3 lecture hours

The Paris seminar provides background and current strategy on the French luxury industry, in addition to topics related to fashion creativity, EU consumer demand, and current trends in Parisian industry.

GF 585 — Seminar: International Production: Culture and Practice

3 credits; 3 lecture hours

Faculty from leading European fashion design and business colleges and universities will present students with an overview of the respective region's systems of production, and the cultures that inspire their industry. Through visits to factories, studios, and museums, all supported by the expertise of industry executives and artisans, students will experience industry standards and technical expertise, and understand value analysis, licensing, consumer demand, and historical foundation, from a modern, contemporary perspective.

GF 586 — Seminar: Current Topics in Retail

3 credits; 3 lecture hours

Through the lens of highly experienced retail leaders and within an interactive class environment, a series of speakers will discuss their expertise in creating, managing, analyzing, growing and investing in modern retail businesses. Students will focus on a different business case and theme each week, and topics and guests will change and evolve based on current issues and the business environment.

Prerequisite(s): GF 581.

GF 600 — Organizational Leadership

2 credits; 2 lecture hours

This course offers a survey of organizational leadership theory and a hands-on approach to leadership practice. Students create personal development plans, apply empirically-validated leadership behaviors, and provide peer-to-peer feedback. Emphasis is placed on “positive leadership” research and methodology. Topics include networking, negotiations, motivation, reputation, ethics, purpose, and the crisis-opportunity relationship.

GF 601 — Seminar: Mexico

3 credits; 3 lecture hours

Based in Mexico City with visits to manufacturing and artisanal locations such as Leon and Oaxaca, this seminar provides a comprehensive overview of one of the world's most dynamic emerging markets. Lectures focus on the economics of “informal” markets; an examination of trade agreements and practice; perspectives on the application of technology and sustainable practices in production; and exploration of creative inspiration based on cultural and historical artisanal practices.

Prerequisite(s): GF 583 and GF 621.

GF 602 — Capstone III: Applied Research

2 credits; 2 lecture hours

In this applied research practicum, students design and implement scaled-down, high impact qualitative and quantitative primary research studies to test assumptions about customers, the product, and the market embedded in their evolving project concepts.

Prerequisite(s): GF 503 and GF 504.

GF 603 — Capstone IV: Summative Presentations

1 credit; 1 lecture hour

With an analytical and hands-on approach to creating, delivering, and following up on presentations, this course builds skills in audience analysis, storytelling, data visualization, and presentation delivery. Students devise a content marketing strategy to extend the impact of their presentations as they prepare to wrap up their two-year capstone projects.

Prerequisite(s): GF 503 and GF 504 and GF 602.

GF 612 — Financial Management

3 credits; 3 lecture hours

Costing, funding, financial analysis, and financial planning for the general manager. Both qualitative and quantitative methods of analysis are employed with an emphasis on using Excel. Applications include case studies, current events, and student capstone projects.

GF 621 — Politics and World Trade Today

3 credits; 3 lecture hours

Explores the influence of politics on contemporary world trade. The political agendas that come into play when countries are formulating multilateral and bilateral agreements to establish trade rules are examined. Organizations such as the World Trade Organization are studied for their influence on worldwide trade practices. The risks and benefits of conducting global business is emphasized.

GF 631 — Special Topics in Global Fashion Management

3 credits; 3 lecture hours

GF 631A — Special Topics: Sustainability Science and Innovative Technologies

3 credits; 3 lecture hours

This course aims to provide students with a scientific grounding in sustainability and enhance students' comprehension of emerging technologies. Introducing foundational principles of environmental science, circularity, and AI, students will learn about technology to streamline fashion management processes, minimize material consumption, and elevate consumer engagement in the fashion industry. Students will explore a global perspective of the fashion industry to understand the challenges faced and the opportunities that sustainable development is bringing. Through an interdisciplinary approach, students will gain experience with various 2D and 3D technologies to develop digital prototypes, oversee product lifecycles, and create VR experiences.

IC: Internship Center

IC 592 — Internship: Graduate Level

2 credits; 2 lecture hours

IC 592 is a customized, online course designed for FIT students in graduate-degree programs. It supports their experiential learning during industry-specific internships taken for academic credit. The course requires students to complete a minimum of 78 onsite internship hours during seven consecutive weeks during the Summer Semester. During these internships, students develop technical skills related to their graduate program by gaining real-life work experience at companies, non-profit organizations, or other industry-related organizations.

MF: Fashion Design (MFA)

MF 501 — Thesis Idea

2 credits; 1 lecture and 2 lab hours

An intensive orientation course for the Masters of Fashion Design program. Provides the opportunity to engage in workshops, roundtable discussions and mentoring sessions to explore the IDEA students proposed in their program applications. The primary focus is to facilitate the process whereby students explore personal inspirations and concepts differently.

MF 502 — Thesis Play

3 credits; 2 lecture and 2 lab hours

This space is a safe playground where students can metaphorically trip and fall allowing for accidental innovation to take place. Students use PLAY in design to provide evidence of personal research through “Doing.” Required to work independently and collaboratively, personal design, and creative and technical vocabulary is expanded. Course provides a strong foundation for work undertaken in THESIS-FOCUS.

MF 503 — Fashion Creation I: X3 Self

3 credits; 2 lecture and 2 lab hours

Students are introduced to four key phrases: inspiration, ideation, and testing, as the lenses through which to learn new ways of looking at the fashion design process.

MF 504 — Design Communication I: Visual Explanations

1.5 credits; 3 lab hours

Will explore various ways in which designers can document ideas quickly and efficiently as a tool to visually explain thought processes and/or design ideas and solutions to others. Through a series of in-class exercises students experiment with new ways of designing fashion.

MF 505 — The Fashion Activist

3 credits; 3 lecture hours

Requires students to challenge the accepted and traditional methodologies within the fashion system. Asks students to question every step of the process: from inspiration to sample-making and production to sales and marketing.

MF 506 — International Making Seminar I - Fashion Institute of Technology Investigates FIT

3 credits; 6 lab hours

Students investigate a wide-range of body types in real-life situations and examine an individual's needs. Students observe body in motion and discover how fit and function interact with design. The focus of the two-week making seminar is experiential learning, which includes onsite research, exploration and making in London and Paris.

MF 507 — Pattern Recognition

3 credits; 2 lecture and 2 lab hours

First-year students will explore advanced creative pattern making using both digital and traditional methods. An integral and technical part of the design process, pattern making can also be approached more creatively. Experimental approaches to cutting and pattern making can result in innovative designs. Students will be encouraged to formulate a unique approach to patternmaking, while considering practical methods related to pattern creation and workflow.

MF 522 — Fashion Creation II: Elective Connect

3 credits; 2 lecture and 2 lab hours

The work done in this course allows for further exploration in relation to the individual's thesis. Has two core projects, both of which use the work done in the elective spaces as a starting point for design of two 12-look collections. One look from each collection will be fully realized in materials informed by the data collected in the elective spaces.

Prerequisite(s): MF 503.

MF 523 — Thesis Focus

3 credits; 6 lab hours

Relevant industry experts connect with individual students to provide technical support for development of realistic working prototypes. Emphasis on exploring problems and opportunities that present themselves throughout the technical phase. A FOCUS is placed on fabrication, materiality, innovation and invention, user experience, audience and market.

Prerequisite(s): MF 502.

MF 524 — craft:OLOGY

3 credits; 3 lecture hours

Provides an examination of fashion/textile/production history. Students explore the relationship between hand and machine, and question the link between technology and fashion. Key innovations in textiles and fibers, clothing manufacturing, and surface embellishments from the past, present and future are analyzed.

MF 525 — Design Communication II: Image Capture

2 credits; 4 lab hours

The process stylists, photographers, filmmakers, and show producers use: to present, document, and archive clothing, transform it into "fashion." This course introduces the students to the many ways creative innovators have captured and created significant moments in fashion and in turn created fashion history. Students experiment in capturing their own fashion imagery through several weeks of in-class assignments.

Prerequisite(s): MF 504.

MF 531 — Special Topics: Use A-Z

0 credits

MF 531A — Special Topic: Fashion in TRANS-FORM-LATION

3 credits; 3 lecture hours

Like Fashion the English language has many dialects, accents and diverse slang. Communication can often be complex, even more so when communicating to those from other countries. This course focuses on and explores Translation and Mis-Translation as a design tool.

MF 531B — Special Topics in Fashion Design MFA: Pattern Recognition

3 credits; 3 lecture hours

In this course students will explore creative pattern making via object abstraction: cutting, slashing, adding, distorting, twisting, spreading, enlarging, and articulating using visual pattern recognition. This course uses reflective studies, (P-C-S-Mirror World) of culture and society, print and surface/decoration, design/materiality and pattern-cutting/sample-making and fashion, through which to externalize and understand one's own SELF as a creative.

MF 592 — Independent Study for MFA in Fashion Design

1-3 credit

Prerequisite(s): Approval of instructor, chairperson, and dean for Graduate Studies.

MF 601 — Fashion Creation III: Design Archaeology

3 credits; 2 lecture and 2 lab hours

Using the lens of an archaeologist, students examine and analyze the artifacts of material culture and environmental data. Artifacts will be utilized as the starting point from which to design two contemporary collections of clothes. Will also examine intellectual property in fashion, appropriation, and plagiarism through design.

Prerequisite(s): MF 522.

MF 602 — International Making Seminar II: Fashion Farming

3 credits; 3 lecture hours

Local fashion systems are compared to distant manufacturing systems. Students travel to diverse local and global communities to examine the complexities of "fast" (Factory Farming) vs. "slow" (Free Range Farming) global fashion production systems.

MF 603 — Business I: Brand Marketing and Finance

3 credits; 3 lecture hours

Students learn to develop a fashion brand marketing strategy using traditional methods and interactive technologies. The fundamentals of financial planning and reporting, with a focus on merchandise planning and buying introduce students to brand marketing communications and finances.

MF 604 — Design Communication III: 2D Curation Portfolio

2 credits; 4 lab hours

Assists students in finding their own person way of building a comprehensive portfolio of work. Each project will be re-evaluated and curated into a readable 2D space using a primary focus on simple yet thoughtful and methodical order and format.

Prerequisite(s): MF 525.

MF 605 — Thesis Edit

3 credits; 6 lab hours

An examination of the strongest ideas, best initial prototypes and the happy accidents identified in the previous three phases of the thesis process. Using them, students build the required complete 12-look collection and create prototypes for presentation in a final lineup in toile.

Prerequisite(s): MF 523.

MF 606 — Professional Development Seminar

3 credits; 3 lecture hours

A three-credit advanced professional development course to help graduate students chart their fashion design career paths, market themselves effectively, and transition successfully into the workforce. Class sessions and workshops are complemented by experiential learning or other special research projects, as selected by the student based on their individual professional goals, in consultation with the course faculty member.

MF 626 — Thesis Conclude

4.5 credits; 9 lab hours

Students fully realize the visual and written components of the thesis collection. The visual component includes 8 looks, or equivalent, summarizing the total thesis exploration trajectory. The written component succinctly communicates thesis concepts, theories, goals and reflections.

Prerequisite(s): MF 605

Corequisite(s): MF 627 and MF 629.

MF 627 — Thesis: Exhibition Design & Portfolio

3 credits; 2 lecture and 2 lab hours

Students conceptualize, produce and install an exhibition based on their thesis portfolio. Elements of the exhibition include: a business card, hang tag, back neck labels, and clothes hangers that complement the work done throughout the 2 years of study.

Prerequisite(s): MF 605

Corequisite(s): MF 626 and MF 629.

MF 628 — Business II: Supply Chain Production and Retail

3 credits; 3 lecture hours

Students learn to recognize the complex processes at play in organizing, managing and supporting an apparel and/or accessories brand from sourcing and manufacturing to distribution and sales.

Three key business areas: 1) supply chain, 2) production, and 3) distribution/retail, are analyzed.

Prerequisite(s): MF 603.

MF 629 — Thesis: Captured/Present

3 credits; 3 lecture hours

Students capture the final outcomes of their thesis work and develop the tools necessary to deliver new and abstract concepts to their audience confidently. Assists students in finding their own creative confidence for presentation and defence of their thesis.

Prerequisite(s): MF 605

Corequisite(s): MF 626 and MF 627.

MF 692 — Independent Study for MFA in Fashion Design

1-3 credit

Prerequisite(s): Approval of instructor, chairperson, and dean for Graduate Studies.

MI: Illustration (MFA)

MI 521 — The History of American Illustration

3 credits; 3 lecture hours

This course will explore the role of the illustrator and the evolution and importance of illustration as a social barometer of our culture. The course will offer its history of illustration in the broader contexts of world art and of American history and popular culture, using slide shows, field trips and anecdotal lectures.

MI 532 — Directed Projects in Illustration

2 credits; 1 lecture and 2 lab hours

This course is designed to give the opportunity to study intensively with high-profile, industry-active illustrators who are enjoying success within a variety of markets in the industry.

MI 571 — Integrating Digital with Traditional Media

3 credits; 1 lecture and 4 lab hours

This course will explore new artistic possibilities in creating art by combining traditional with digital media. Using Adobe Photoshop, Corel Painter and a Wacom tablet, students will be given the opportunity to unlock an image's full potential by giving them the digital tools needed to create multiple versions of an idea.

MI 572 — Digital Boot Camp

0 credits

This course is a weeklong workshop designed to introduce the new MFA in illustration student to the language and pace of graduate study in a studio environment. It will encourage and support experimentation in concept development and execution through 'traditional media' and software programs such as Photoshop and Illustrator.

MI 581 — Drawing for Illustration

3 credits; 1 lecture and 4 lab hours

This course is designed to enhance and to invigorate a solid foundation of drawing. Conventional subject matter such as the nude and costumed figure, still life and reportage, combined with a broad range of media and technique, explores premises of design, composition, dimension and drama.

MI 582 — Exploring Media

4 credits; 1 lecture and 6 lab hours

This class is designed to not only explore the unique qualities of three traditional mediums appropriate for the execution of illustration assignments, but also disseminates information designed to familiarize the graduate student with the traditional practices, techniques and theories of artists and illustrators of the past.

MI 583 — Narrative Art

3 credits; 1 lecture and 4 lab hours

This course is concerned with building awareness of, and competence in successfully telling stories with pictures. What is discussed are the ways in which arrangements of elements within imagery can connect with the cognitive process of the viewer, resulting in the telling of a story.

MI 602 — Reportage: Theory and Practice

4 credits; 8 lab hours

Enhances the ability to draw from life; to document people, environments, and events. Explores reportage theory, history and practice. Using location drawing sessions, students heighten their sense of observation and apply the practice of reportage drawing to illustration assignments.

Prerequisite(s): MI 581.

MI 605 — Qualifying Research Paper I

3 credits; 3 lecture hours

Students are guided on the planning, research, writing, and evaluation of their Qualifying Research Paper. Students complete and submit a topic, abstract, outline, a historical overview. Students also begin a current state of art section, and begin collecting imagery and illustrative examples.

MI 606 — Qualifying Research Paper II

3 credits; 3 lecture hours

Students complete writing and prepare their qualifying paper for publication and presentation. Emphasis is placed on editing and evaluating the paper's content, as well as design for print and public presentation.

MI 607 — Studio Visits: New York

2 credits; 2 lecture hours

This course is a companion to MI 631 Studio Visits: Los Angeles. This course provides students with face-to-face interactions with East coast-based professional illustrators, animators, and art directors through in person meetings at studio and office visits in New York and Philadelphia.

MI 608 — Printmaking and Artist's Books

3 credits; 1 lecture and 4 lab hours

This course exposes students to the process of planning and creating hand-printed artist's books and unique editions using traditional printmaking techniques. Emphasis is placed on narrative and sequential projects, and students are encouraged to conceive fully considered book projects and editions of multiples.

MI 610 — Qualifying Research Paper Workshop

1 credit; 1 lecture hour

This course introduces students to the parameters and scope of the Qualifying Research Paper. Students identify a possible topic and begin initial planning.

MI 631 — Studio Visits: LA

2 credits; 2 lecture hours

Studio Visits' main educational goal is to expose illustration students to West Coast markets by traveling to locations in and around Los Angeles. Students will visit the various studios and their subcontractors at which the most advanced work of this kind of being done.

MI 641 — Creative Writing For Illustrators

3 credits; 3 lecture hours

In this course, students engage in intensive writing exercises in a variety of genres, read published works, and discuss the elements of creative nonfiction, poetry, and fiction. They investigate the craft of writing in these genres, with additional attention to children's literature, graphic novels, and other forms that typically incorporate illustration.

MI 672 — Survey of Digital Illustration

3 credits; 1 lecture and 4 lab hours

This course will focus on the techniques and uses of digital illustration in its varied forms and styles with an emphasis on using appropriate software in a way that maximizes creative expression while taking into consideration the practical aspects of reproduction processes.

MI 681 — Sequential Storytelling

3 credits; 1 lecture and 4 lab hours

This course is designed to explore the complete spectrum of premises needed to successfully create an illustrated character(s). The class will cover the ideas behind the research, concept and refinement necessary to build a character.

MI 692 — Independent Study - Illustration

1-3 credit; 1 lecture hour

MI 700 — Studio Workshop

3 credits; 2 lecture and 2 lab hours

This course emphasizes experimentation and exploration of materials and studio practices. Students are encouraged to expand their artistic voices and develop their professional identity. They collaborate with classmates on a large scale public art project. The concepts and content of MI 792 are reinforced.

MI 731 — Business Practices and Self Promotion Strategies

3 credits; 3 lecture hours

This course addresses a myriad of best practices to successfully carry on the business of illustration. The course will be delivered in three separate units of study: Contracts, Copyright, Negotiation, Business Management and Taxes, Marketing, Grants and Self- Promotion Strategies, Licensing and its Tools: Press Releases, Statements.

MI 782 — Art is Where You Look For It: Diversifying Illustration's Application

3 credits; 2 lecture and 2 lab hours

This course explores the ever-emerging and divergent paths an illustrator can take to use his or her skills in traditional and digital media, combined with a personal illustration style to expand into disciplines and areas of the arts not ordinarily considered.

MI 783 — Illustration in Motion

3 credits; 1 lecture and 4 lab hours

Illustration in Motion uses software associated with digital illustrative to make moving images. Through lectures, visual presentations and studio assignments, students will be exposed to the various roles of illustration in moving image media, from initial visual concepts, storyboards, animatics, layout, animation techniques, and digital compositing. The class will cover the twelve principles of animation, as well as paper and digital 2D animation techniques.

MI 791 — Visual Thesis Studio

3 credits; 1 lecture and 4 lab hours

This course focuses on the execution of the proposal and research completed during the Visual Thesis Creation Seminar. Students will be expected to arrive with work samples representative of the finished Visual Thesis project.

MI 792 — Visual Thesis - Exhibition and Promotion

3 credits; 1 lecture and 4 lab hours

Visual Thesis Creation: Exhibition and Promotion is the last segment and time period devoted to preparing the body work of each MFA graduate that will appear in the culminating exhibition of the MFA program and experience.

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New York City Department of Education

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Brad Lander, Comptroller

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Blake G. Washington, Budget Director

State University of New York

State University of New York's 64 geographically dispersed campuses bring educational opportunity to virtually all New Yorkers and constitute the nation's largest comprehensive system of public higher education. Founded in 1948, with the consolidation of 29 state-operated but unaffiliated institutions, the state university has grown to a point where its impact is felt educationally, culturally, and economically the length and breadth of the state.

More than 467,000 students are pursuing traditional study in classrooms and laboratories or are working at home, at their own pace, through such innovative institutions as the SUNY Learning Network and Empire State College—for more than 25 years a leader in nontraditional education, distance learning, and assessment of prior learning. The state university's students are predominantly New York State residents. They also come from every other state in the United States, from four U.S. territories or possessions, and from 160 foreign countries. The university passed a major milestone in the mid-1980s, when it graduated its one-millionth alumnus, and currently numbers almost three million graduates on its rolls.

The state university enrolls close to 40 percent of all New York State high school graduates, and its total enrollment is more than 467,000 (full-time and part-time). Because of its structure and comprehensive programs, the state university offers students a wide diversity of educational options: short-term vocational/technical courses, certificate programs, baccalaureate degrees, graduate degrees, and postdoctoral studies. The university offers access to almost every field of academic or professional study somewhere within the system—more than 7,000 programs of study overall.

As part of the university's commitment to bring to the students of New York the very best and brightest scholars, scientists, artists, and professionals, the state university's distinguished faculty is recruited from the finest graduate schools and universities throughout the United States and many countries around the world, and includes nationally and internationally recognized figures in all the major disciplines. Their efforts are regularly recognized in numerous prestigious awards and honors, including the Nobel Prize.

The state university's research contributions are helping to solve some of today's most urgent problems. At the same time, contracts and grants received by university faculty directly benefit the economic development of the regions in which they are located. State university researchers pioneered nuclear magnetic resonance imaging and the supermarket barcode scanner, introduced time-lapse photography of forestry subjects, isolated the bacteria that causes Lyme disease, and developed the first implantable heart pacemaker. Other university researchers continue important studies in such wide-ranging areas as breast cancer, immunology, marine biology, sickle cell anemia, and robotics, and make hundreds of other contributions, inventions, and innovations for the benefit of society.

The university's program for the educationally and economically disadvantaged, consisting of Educational Opportunity Programs (EOP) and Educational Opportunity Centers (EOC), has become a model for delivering better learning opportunities to young people and adults traditionally bypassed by higher education.

The 30 locally sponsored two-year community colleges operating under the program of the state university offer local citizens programs that are directly and immediately job related as well as degree programs that serve as job-entry educational experience or a transfer opportunity to a baccalaureate degree at a senior campus.

In 1998, the governor and the legislature approved a multiyear, \$2 billion capital construction program for the university. This investment in critical maintenance will protect the university's infrastructure, valued at nearly \$11 billion, and enable the university to keep pace with modern technology for the benefit of its students and faculty. As a public university, the State University of New York has a special responsibility to make its rich and varied resources accessible to all.

In 1995, the board of trustees developed the document *Rethinking SUNY*, in response to a call from the legislature for a "multiyear, comprehensive system wide plan to increase cost efficiency." Underlying Rethinking SUNY is the theme of increasing efficiency by empowering campuses to manage directly more of their academic and financial affairs and by eliminating disincentives to the prudent use of campus and system resources.

In 2010, the university launched The Power of SUNY, a strategic plan that calls for the system's campuses to lead New York's economic revitalization through such innovations as increased entrepreneurial opportunities, an urban-rural teacher corps, more distance learning, and a health care report, SUNY Scale, that would document progress in combating obesity and chronic illnesses. The university's economic development services programs provide research, training, and technical assistance to the state's business and industrial community through Business and Industry Centers, the New York State Small Business Development Center, the Strategic Partnership for Industrial Resurgence, Rural Services Institutes, the Trade Adjustment Assistance Center, Technical Assistance Centers, Small Business Institutes, Centers for Advanced Technology, and international development.

State University of New York is governed by a board of trustees, appointed by the governor, that directly determines the policies to be followed by the 34 state-supported campuses. Community colleges have their own local boards of trustees whose relationship to the state university board is defined by law.

The university's motto is "To Learn, to Search, to Serve."

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Kapil Longani

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State University of New York Colleges and Centers

University Centers

State University at Albany
State University at Binghamton
State University at Buffalo*
State University at Stony Brook*

Health Science Centers

Health Science Center at Brooklyn
Health Science Center at Syracuse

University Colleges

College at Brockport
College at Buffalo
College at Cortland
Empire State College
College at Fredonia
College at Geneseo
College at New Paltz
College at Old Westbury
College at Oneonta
College at Oswego
College at Plattsburgh
College at Potsdam
College at Purchase

Colleges of Technology

Alfred
Canton
Cobleskill
Delhi
Morrisville
SUNY Institute of Technology

Specialized Colleges

College of Environmental Science and Forestry
College of Optometry
College of Technology at Farmingdale
Institute of Technology at Utica/Rome**
Maritime College

Statutory Colleges***

College of Ceramics at Alfred University
College of Agriculture and Life Sciences at Cornell University
College of Human Ecology at Cornell University
School of Industrial and Labor Relations at Cornell University
College of Veterinary Medicine at Cornell University

Community Colleges

(Locally sponsored, two-year colleges under the program of State University of New York)
Adirondack Community College at Glens Falls
Broome Community College at Binghamton
Cayuga County Community College at Auburn
Clinton Community College at Plattsburgh
Columbia–Greene Community College at Hudson

Corning Community College at Corning
 Dutchess Community College at Poughkeepsie
 Erie Community College at Williamsville, Buffalo, and Orchard Park
 Fashion Institute of Technology at New York City****
 Finger Lakes Community College at Canandaigua
 Fulton-Montgomery Community College at Johnstown
 Genesee Community College at Batavia
 Herkimer County Community College at Herkimer
 Hudson Valley Community College at Troy
 Jamestown Community College at Jamestown
 Jefferson Community College at Watertown
 Mohawk Valley Community College at Utica
 Monroe Community College at Rochester
 Nassau Community College at Garden City
 Niagara County Community College at Sanborn
 North Country Community College at Saranac Lake, Malone, and Ticonderoga
 Onondaga Community College at Syracuse
 Orange County Community College at Middletown
 Rockland Community College at Suffern
 Schenectady County Community College at Schenectady
 Suffolk County Community College at Selden, Riverhead, and Brentwood
 Sullivan County Community College at Loch Sheldrake
 Tompkins Cortland Community College at Dryden
 Ulster County Community College at Stone Ridge
 Westchester Community College at Valhalla

- * The Health Sciences Centers at Buffalo and Stony Brook are operated under the administration of their respective University Centers.
- ** This is an upper-division institution authorized to offer baccalaureate and master's degree programs.
- *** These operate as "contract colleges" on the campuses of independent universities.
- **** While authorized to offer such baccalaureate and master's degree programs as may be approved pursuant to the provisions of the Master Plan in addition to the associate degree, the Fashion Institute of Technology is financed and administered in the manner provided for community colleges.

Location

The college is located at West 27th Street between Seventh and Eighth Avenues. This Midtown location, the center of the fashion industries, is easily reached by every subway, major railroad line, and bus route in the city.

SUBWAYS

28th Street stations of the 1 and the N and R subway trains; 23rd Street or 34th Street stations of the C, E, F, and M trains; and the 34th Street stations of the A, B, D, 1, 2, and 3 trains.

RAILROAD LINES

Pennsylvania Station of the Amtrak, New Jersey Transit, and Long Island railroads; Grand Central Station of Amtrak and Metro-North commuter railroads (Harlem, Hudson, New Haven, Port Jervis, and Pascack Valley lines); 23rd Street and 34th Street PATH stations.

BUS ROUTES

23rd Street and 34th Street crosstown buses; Seventh Avenue and Eighth Avenue buses; Port Authority Bus Terminal at 40th Street, and George Washington Bridge Terminal for New Jersey buses, then via subway for most metropolitan bus lines.

AIRPORTS

For those air travelers who have a choice, we suggest using either Newark Liberty International Airport or LaGuardia Airport, both of which are more accessible than Kennedy International Airport.

NO ON-CAMPUS PARKING

Though there are parking garages in the neighborhood, there is no on-campus parking.

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State University
of New York

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New York, NY 10001-5992

Fashion Institute of Technology