

# Tuition and Fee Refunds

## FULL- AND PART-TIME PROGRAMS

All refunds are based on the official date of withdrawal. An application for refund of tuition must be made on the Withdrawal/Refund of Tuition Form provided in the Registration Center or in writing. No refunds will be permitted unless an official withdrawal form is submitted in the required time period. The date on which the Withdrawal/Refund of Tuition Form is received by the Registrar's Office is considered the official date of the student's withdrawal. The \$5 offsetting service fee is nonrefundable. Student health insurance is nonrefundable after the first day of the semester. Nonattendance in class or stop payment on a check is not considered an official withdrawal from the college. The student remains responsible for all tuition liabilities. Students receiving Title IV financial aid will be processed according to federal guidelines. The refund period terminates by the end of the third week of classes, in accordance with the following schedule:

Withdrawals	Refunds
Prior to the first day of semester	100% of tuition and fees**
Prior to the second week of semester*	75% of tuition and fees**
Prior to the third week of semester*	50% of tuition and fees**
Prior to the fourth week of semester*	25% of tuition and fees**
Thereafter	No refund

\* The first week ends on Sunday regardless of which day of the week classes begin.

\*\*The student health insurance fee is nonrefundable.

The refund schedule may change at the discretion of the college's Board of Trustees. Current refund schedules and amounts refunded are available at [fitnyc.edu/refunds](http://fitnyc.edu/refunds).

The refund process generally takes six to eight weeks after the semester begins. All credit card refunds are issued through the appropriate credit card carrier.

## SUMMER AND WINTER SESSIONS

The refund period terminates prior to the fourth scheduled session of the course, in accordance with the following schedule:

Withdrawals	Refunds
Prior to the first day of semester	100% of tuition
Prior to the second day of semester	75% of tuition
Prior to the third day of semester	50% of tuition
Prior to the fourth day of semester	25% of tuition
Thereafter	No refund

## HOUSING REFUNDS

The housing contract is binding for the full academic year. Students who withdraw are liable for any financial penalties incurred as a result of terminating the contract. The student bears all responsibility for officially requesting release from the housing contract.

Withdrawing from the college does not automatically cancel the housing contract.

Residents who withdraw will be responsible for a minimum charge of \$500.00. See refund schedule for financial penalties incurred as a result of terminating the contract.

Withdrawals prior to August 1 for the fall semester, or January 1 for the spring semester, are subject to a minimum charge of \$500.00 (nonrefundable deposit). For withdrawal charges/refunds after August 1 (fall)/January 1 (spring), see refund schedule.

## ROOM PORTION

Percentages to be refunded and charged:

<b>Contract Week</b>	<b>Refund</b>
Until 1st day of the 1st week of classes	75% refund (25% charge) of total room charges
Until 1st day of the 2nd week of classes	50% refund (50% charge) of total room charges
Until 1st day of the 3rd week of classes	25% refund (75% charge) of total room charges
Thereafter	No refund (100% charge) of total room charges
Meal portion	Refunds for meal plans are processed according to the schedule above. Refunds will not be issued for meals or declining balance dollars that have already been used

Students accepted after the withdrawal request deadline are required to submit payment in full and are subject to the charges reflected above.

All refunds will be credited to the student's account through the Bursar's Office.

Room portion: Refunds reflected above are based on cost for total room charges.

Meal portion: Refunds for meal plans are processed according to the schedule above. Refunds will not be issued for meals or declining balance dollars that have already been used.

Please note that tuition and fees for the 2022–23 academic year may change.