

# Enrollment Management and Student Success

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## SERVICES

Business and Liberal Arts Center, Room B221, (212) 217-3800  
[fitnyc.edu/emss](http://fitnyc.edu/emss)

The Division of Enrollment Management and Student Success is essential to FIT's primary goal: to promote the intellectual, cultural, personal, and social development of students, as well as to provide quality student services.

## COUNSELING CENTER

David Dubinsky Student Center, Room A212B, (212) 217-4260  
[fitnyc.edu/counseling](http://fitnyc.edu/counseling)

The Counseling Center provides free, confidential counseling services and psycho-educational programs to help students adjust to college life, deal with problems that can affect their well-being and academic success, and develop skills needed for personal and professional success. The Counseling Center's counselors assess students' conditions and provide appropriate care: support during a crisis, short-term counseling, or a referral to qualified and affordable treatment resources in the community. Students are encouraged to seek out counseling at the first sign of difficulty, since early identification of problems minimizes the impact of those problems on their personal lives and their academic progress. Students may call or visit the Center to arrange an appointment. If in crisis, students can be seen immediately.

## FIT-ABLE: DISABILITY SUPPORT SERVICES

David Dubinsky Student Center, Room A570, (212) 217-4090  
[fitnyc.edu/fitable](http://fitnyc.edu/fitable)

FIT provides students with disabilities the opportunity to self-identify with the Office of Disability Services (FIT-ABLE) in order to discuss options for accommodations while attending FIT. Students with learning disabilities, mental health issues, hearing/vision impairments, physical/mobility issues, chronic illnesses, pregnancy, and temporary disabilities are encouraged to meet with a FIT-ABLE staff member as soon as possible. Documentation must be provided by a non-FIT related qualified professional in the related field of disability, most often a physician, educational diagnostician, learning disability specialist, or mental health professional.

FIT-ABLE is a support service for FIT students, upholding the mandates of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, Titles II and III.

The office is a National Voter Registration Act voter registration site, whereby students with disabilities can register to vote or can make changes to their current voter registration information.

For additional information you can visit the FIT-ABLE Office in room A570, go to the website at [fitnyc.edu/fitable](http://fitnyc.edu/fitable) or call the office at (212) 217-4090.

## HEALTH SERVICES

David Dubinsky Student Center, Room A402, (212) 217-4190  
[fitnyc.edu/healthservices](http://fitnyc.edu/healthservices)

FIT's Health Services is a primary care facility staffed by nurse practitioners, physicians, nutritionists, acupuncturists, a massage therapist, health educator, and yoga instructor. The office provides primary medical and gynecological care. A referral list of consultants is available when a specialist's evaluation and treatment are required. Health Services also provides counseling on topics such as family planning, nutrition, stress management, and health maintenance.

FIT has a mandatory health insurance policy. All full-time students (including international students) are automatically billed for health insurance. Students can be excused from the mandatory insurance if they have equal or better ACA-compliant health insurance from a US-based company. In order to waive the mandatory insurance, it is necessary to complete and submit a waiver form by the deadline. For deadline dates and other insurance information, contact Health Services.

New York State Public Health Law (NYS PHL) mandates that students enrolled for at least six (6) semester credit hours or the equivalent per semester must provide proof of immunity against measles, mumps, and rubella in order to attend classes. Students born prior to January 1, 1957, are exempt from these requirements.

Proof of immunity is defined for the following as:

**Measles** Two doses of live measles vaccine given on or after the first birthday, physician's documented history of the disease, or serological evidence of immunity.

**Rubella (German Measles)** One dose of live rubella vaccine given on or after the first birthday, or serological evidence of immunity. A physician-documented history for rubella will not be accepted.

**Mumps** One dose of live mumps vaccine given on or after the first birthday, a physician-documented history of the disease, or serological evidence of immunity.

New York State Public Health Law (NYS PHL) §2167 also requires colleges and universities to distribute information about meningococcal disease and vaccination to all students registered for 6 credits or more, whether they live on or off campus. Students must complete a meningitis information response form indicating if they will receive the meningitis vaccination, have received it in the past, or decline/refuse to receive the immunization.

Please note that according to NYS PHL, no institution shall permit any student to attend the institution in excess of 30 days or to register for the next semester's classes without complying with this law.

Immunization documentation and completed health forms are required prior to moving into our residence halls or attending class. Immunization documentation can be submitted and health forms completed at the FIT Student Health Portal.

## **INTERNATIONAL STUDENT SERVICES**

Business and Liberal Arts Center, Room B103, (212) 217-3700  
[fitnyc.edu/iss](http://fitnyc.edu/iss)

International Student Services (ISS) assists international students and offers an array of programs and services to international students and scholars representing nearly 70 countries. ISS staff work to promote meaningful interactions between U.S. residents and students from other countries through educational and social activities that seek to provide an international experience for all. ISS staff advise international students and scholars in F-1 and J-1 status on immigration, cultural, financial, academic, and personal concerns, and help coordinate the College's Cultural Fellows program.

## **RESIDENTIAL LIFE**

Alumni Hall, first floor, (212) 217-3900  
Kaufman Hall, first floor, (212) 217-3930  
[fitnyc.edu/housing](http://fitnyc.edu/housing)

All matriculated, full-time students are eligible to apply for FIT housing.

The College's four residence halls—Alumni Hall, Coed Hall, Nagler Hall, and the George S. and Mariana Kaufman Hall—provide single-, double-, triple-, and quad-occupancy rooms and suites, all with laundry facilities, cable TV, and wireless internet connections. Meal plans are required in some of these accommodations, and are available for all students living in college housing. FIT residence halls are 100 percent alcohol-, drug-, and tobacco-free.

### **Staff**

Residence halls are fully staffed to assist students. Professional staff, including Residential Education Coordinators and Assistant Residential Education Coordinators, live in the residence halls. Residential Life staff members are on call for emergencies at all times when the halls are occupied.

A security officer is posted in each residence hall lobby 24 hours a day when the residences are open. Visitors must provide proper identification and be signed in by residents.

Resident Assistants (RAs), student leaders who live on each floor, help to create an environment conducive to learning, building community, and achieving success. RAs help residents navigate life at college and assist in creating a community within the halls.

### **Activities and Programs**

Students have many opportunities to participate in activities and programs sponsored by Residential Life and the Residence Hall Association. These experiences are designed to help students tap into their purpose, insights, and talents, leveraging the residential experience for growth.

### **Registrar**

Marvin Feldman Center, Room C158, (212) 217-3820  
[fitnyc.edu/registrar](http://fitnyc.edu/registrar)

The Office of the Registrar exists to support the FIT community by providing information and services to support, facilitate, and promote the educational mission of the college. This role specifically includes providing information about registration, enrollment verification, and maintenance of permanent academic records for students, faculty, staff, and external constituencies in a timely, accurate, and confidential manner in accordance with college policy and state and federal law.

### **Student Life**

David Dubinsky Student Center, Room A713, (212) 217-4130  
[fitnyc.edu/studentlife](http://fitnyc.edu/studentlife)

The Department of Student Life offers a complete educational, cultural, and social experience. Student Life is responsible for clubs and organizations, student government, Orientation/Weeks of Welcome, Legacy Week, leadership workshops, and social programming. The department is the center of many extracurricular activities on campus. Through active participation in our diverse opportunities along with services offered through the Department of Student Life, students become engaged in campus life, enhancing their learning, exploration, and sense of community.